



The City Bridge Trust Committee

ANNEX – APPLICATION FORMS

Date: WEDNESDAY, 2 MAY 2018
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

17. GRANTS APPLICATION FORMS

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Indoamerican Refugee and Migrant Organisation (IRMO)	
If your organisation is part of a larger organisation, what is its name? N/a	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Lucia Vinzon	Position: Joint-Director
Website: http://www.irmo.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1080813
When was your organisation established? 08/01/1982	

Grant Request

Under which of City Bridge Trust's programmes are you applying? English for Speakers of Other Languages		
Which of the programme outcome(s) does your application aim to achieve? More people with improved English language skills More people accessing mainstream services		
Please describe the purpose of your funding request in one sentence. Facilitating access to services and community participation for the migrant community in South London through ESOL classes, conversation club, workshops on services and community activities.		
When will the funding be required? 01/05/2018		
How much funding are you requesting?		
Year 1: £29,244	Year 2: £30,439	Year 3: £30,928
Total: £90,611		

Aims of your organisation:

IRMO is a community-led organisation that provides Latin Americans with tools and information in an empowering process to build secure, independent, and integrated lives in the UK. Our vision is that individuals and families, primarily of Indo/Latin American origin, are empowered to fulfil their potential and are able to fully and equally access services and opportunities.

IRMO has been working with the Latin American community and Spanish and Portuguese speakers more widely for over three decades. Initially founded by Chilean political refugees, the organisation has adapted to meet the changing needs of the Latin American community; ensuring that we continue to provide relevant and effective support.

In 2016/17, we supported over 4,300 people through our services and activities. This figure includes 452 individuals who enrolled on our structured ESOL courses, 160 children supported with school admissions, 315 families that received advice relating to welfare, housing and tax, and close to 700 that received immigration support and casework.

Main activities of your organisation:

IRMO currently runs the following projects:

Advice: Frontline advice and casework on many areas of immigration; money management; housing; tax and accessing welfare entitlements.

English for Work: Seeks to improve employment prospects through English courses, IT classes, workshops and targeted employment advice and support.

Step Up: Provides tailored employment advice, support and training sessions to help low-paid migrants access work that pays London Living Wage or above.

Family Project: Provides ESOL and fun activities for recently arrived kids; supports parents with the in-year school admissions process.

Youth Forum: Youth-led initiative aiming to encourage young people to become more actively involved in their community and supporting them to access opportunities.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	8	6	95

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years

Summary of grant request

The Latin American community is one of the fastest growing migrant communities in London. In spite of the community's high rates of employment (85%), many experience exclusion, poverty and disadvantage. As people work multiple jobs, complications can arise with tax, and many people build up debt. In addition, a large number do not claim the social security they are entitled to, often resulting in poor and overcrowded living conditions. English is a key stumbling block; preventing integration into British society and access to vital services.

English for All seeks to overcome this challenge. Through the provision of structured ESOL classes, drop-in conversation classes, workshops on access to local and public services, and community coffee mornings, IRMO plans to support 540 individuals to improve their English, access services, and get involved in their local communities; the core priorities of the City Bridge Trust ESOL programme. While IRMO's main user group are Latin Americans, our services and activities are available to people of all backgrounds and ethnicities.

English for All has been developed with the needs of the community at centre stage; a survey we carried out last year revealed that 89% of respondents had relied on someone else to speak English for them, and 97% wanted to improve their English. A previous survey revealed that 58% of Latin Americans identified lack of language skills as the main barrier to further integration (McIlwaine et al 2011). In addition, we know that reduced local authority interpretation and information services for new arrivals often results in the exclusion of migrants from public services, with few claiming the social security they are entitled to. We see this in practice at our weekly welfare advice service. 16% of our beneficiaries are homeless or insecurely housed and 20% are not registered with a GP.

IRMO has a proven track record of delivering ESOL classes. Since 2010, we have worked with over 3,000 students, and demand for our ESOL classes continues to rise. Over this time, we have worked hard to adapt and improve our projects and services in response to the feedback we receive from our service users and volunteers. We have introduced a flexible conversational class for those unable to commit to regular attendance, as well as a specific English class for those with low literacy who struggle to keep pace in the other courses. As the current funding for our ESOL classes comes to an end, we are applying to the City Bridge Trust to enable us to continue this vital service for migrant communities.

IRMO's approach to service delivery complements the Trust's principles of good practice. Service-user involvement is at the heart of everything we do. As a small organisation, we have an informal and close relationship with our users, which enables us to respond flexibly to their changing needs. While we work for the benefit of the Latin American migrant community - and Spanish and Portuguese speakers more widely - we are an open doors organisation and welcome people of all backgrounds. Our service users and volunteers come from all over the world; a recent survey revealed that our volunteers come from 34 different countries across every continent. Volunteers support us across every aspect of our organisation. We highly value their contribution, and seek to provide comprehensive support (through the provision of a volunteer handbook, induction process and one to one support) throughout their time at IRMO. Lastly, IRMO seeks wherever possible to reduce its impact on the environment, both through encouraging recycling at our centre, as well as through running awareness raising activities with our children, young people and adults.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

IRMO is registered at Level 1 with the Office of the Immigration Service Commissioner (OISC) and holds the Advice Quality Standard (AQS). We are also an accredited Living Wage Employer.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Structured English courses: 576 hours per year of English classes provided at four levels (pre-entry, beginner, elementary and pre-Intermediate). Teachers will follow a structured curriculum, which focuses on building practical, relevant vocabulary and confidence negotiating real-life, everyday situations.

Drop-In English conversation classes: 216 hours per year of English conversation classes. These provide a flexible alternative to the structured classes, as changing work patterns can make it difficult for many of our service users to commit to fixed times. These classes focus on building students' confidence when speaking English.

Workshops on accessing services: 8 workshops per year on topics such as money management; the UK education system (and in-year admissions); the NHS and signing up to the GP; the welfare system; and employment rights. These workshops will facilitate access to information, services and resources and will encourage independence.

Community coffee morning: Monthly coffee mornings (12 per year) will take place at a local community café or partner organisation. These will be targeted at the wider community. Local guests (community entrepreneurs, local projects) will be invited to talk about what's going on and ways to get involved.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More people with improved English language skills: 210 people per year will have improved English skills and feel greater confidence when speaking English.

More people accessing services: 120 people per year will have improved knowledge of where and how to access basic services.

More people participating in the wider community: 100 people per year will get involved in their wider community through participation in our coffee morning sessions, which will facilitate connections across the local community and encourage greater community involvement and integration.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

IRMO has built resource into the budget in years two and three to plan and prepare for becoming an accredited ESOL centre. This would enable us to deliver accredited courses at intermediate level and above (for an accessible and competitive fee), which would contribute towards the cost of delivering free beginner and elementary ESOL, increasing the sustainability of this service.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

540

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (40%)

Southwark (35%)

London-wide (25%)

What age group(s) will benefit?

16-24

25-44

45-64

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

Mixed / Multiple ethnic groups

Other ethnic group

If Other ethnic group, please give details: **Latin American**

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff	45,468	46,357	46,836	138,661
Volunteers	1,750	1,750	1,750	5,250
Project Costs	9,230	10,730	11,230	31,190
Indirect Costs	2,040	2,040	2,040	6,120
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	58,488	60,877	61,856	181,221

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Henry Smith Charity	29,244	30,439	30,928	90,611
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff	22,734	23,179	23,418	69,331
Volunteers	875	875	875	2,625
Project Costs	4,615	5,365	5,615	15,595
Indirect Costs	1,020	1,020	1,020	3,060
TOTAL:	29,244	30,439	30,928	90,611

Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	174,584
Activities for generating funds	0
Investment income	13
Income from charitable activities	18,474
Other sources	0
Total Income:	193,071

Expenditure:	£
Charitable activities	195,799
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	195,799
Net (deficit)/surplus:	-2,728
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-2,728

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	36,111
Long-term liabilities	0
*Total Assets (A):	36,111

Reserves at year end	£
Restricted funds	9,421
Endowment Funds	0
Unrestricted funds	26,690
*Total Reserves (B):	36,111

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In September 2017, IRMO's board approved a new leadership model, with two individuals sharing the role of Joint-Director. This decision was made following the return of IRMO's Director from a year's maternity leave. The joint-directors work three days each per week and oversee different areas of the organisation.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Walcot Foundation/Trust for London	39,886	39,886	38,681
BBC Children in Need	37,460	41,156	41,742
Walcot Foundation	20,292	20,292	20,292
Henry Smith Charlty	0	20,000	20,000
The Oak Foundation	33,240	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Lucia Vinzon**

Role within **Joint-Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Baobab Centre for Young Survivors in Exile	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Islington	
Contact person: Ms Verity Spence	Position: Operations Manager
Website: http://www.baobabsurvivors.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1135407
When was your organisation established? 02/04/2008	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More refugee and asylum seekers experiencing trauma, grief and loss accessing mental health services resulting in improved mental health More children and young people receiving specialist help, resulting in improved mental health		
Please describe the purpose of your funding request in one sentence. Improving the mental health of young unaccompanied refugees and asylum-seekers who have experienced trauma and interpersonal violence		
When will the funding be required? 31/07/2018		
How much funding are you requesting?		
Year 1: £40,884	Year 2: £40,884	Year 3: £40,884
Total: £122,652		

Aims of your organisation:

The Baobab Centre for Young Survivors in Exile is a non-residential therapeutic community. We work with some of the most disadvantaged children and young people in the UK; the survivors of violence, slavery, trafficking or rape, who arrived as unaccompanied minors seeking asylum and have complex mental health problems. The work of the Baobab Centre is focused on reducing isolation and supporting them to build their resilience and sense of agency, to develop their capacity for self-care and relationships and to reduce their psychological difficulties by assisting them over time to:

- ? Process and deal with the original traumatic and bereavement experiences and resulting symptomatology;
- ? Come to terms with the concrete and abstract losses incurred;
- ? Develop a sense of belonging and to deal with cultural transition and change;
- ? Begin to heal and conceive of themselves as having potential, capacity and a future.

Main activities of your organisation:

Baobab offers child, adolescent and young adult unaccompanied asylum-seekers and refugees a holistic service of therapeutic support, practical casework and advocacy. At Baobab young survivors of profound human rights abuses have opportunities to meet with others with similar experiences of trauma, prolonged grief and changes of culture. We provide individual psychotherapy, where personal difficulties are gradually explored; group psychotherapy where coping strategies and practical challenges are discussed amongst peers; and full community meetings where the young people can develop assertiveness, conflict resolution and governance skills. Alongside this, we offer the opportunity to participate in the Baobab community taking part in a range of activities such as our fortnightly music workshops, or in planning a concert or a holiday retreat. Young people are also routinely invited to take part in interview panels for the recruitment of staff. They play a central role in influencing life at the Baobab Centre.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	10	7	23

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	5 years with a break clause

Summary of grant request

The young asylum seekers and refugees referred to Baobab have all experienced violence in their childhood including detention, torture, witnessing their parents' murder, being forcibly recruited as child soldiers or being trafficked for sexual exploitation or labour. They were all separated from their families and communities, travelling to the UK unaccompanied. Upon arrival here, they have had to navigate an unfamiliar, complex asylum system in which their experiences can appear to be diminished and their ages are often disputed. They face multiple disadvantages. Most experience a long wait for the result of their asylum claims. Many have undergone crises in relation to accessing education, suitable stable accommodation, financial support and healthcare. The cumulative effect of these experiences has a significant impact on their mental health.

Baobab's aim is to improve their complex mental health problems and developmental difficulties by providing several critical elements of support in one safe place: opportunities to meet others like themselves, weekly or fortnightly one-to-one and group psychotherapy that allows them to explore and make sense of their feelings and symptoms, casework support with day-to-day practical difficulties, psychological reports in support of their asylum, housing or community care cases and a range of psychosocial activities, such as a fortnightly music workshop, that have a positive effect on their mood while also enhancing concentration and learning. A highly-experienced team of staff and volunteers delivers this along with English, Maths and Science lessons and regular community meetings for young people, staff and volunteers.

We are known as a specialist charity working specifically with unaccompanied minors. We have been receiving an increasing number of referrals year-after-year and expect this to continue as statutory services become increasingly overstretched and unable to offer the longer term involvement needed in cases of childhood trauma and experiences of interpersonal violence.

We know from our evaluations that these young people are particularly vulnerable and need long-term holistic support that is not common amongst peer organisations and none run as therapeutic communities. Our monitoring and evaluation tells us that our services meet your programme outcome of helping to improve the mental health of refugee and asylum-seeking children and young people. Our 2017 evaluation highlighted that when the young people first arrived at Baobab, 75% had levels of severe anxiety and 69% severe depression. After one year anxiety levels and depressive symptomology had reduced (down to 25%) with further reductions in those attending for more than a year.

Baobab is a diverse community from 23 African, Asian and European countries. The young people are central to community life at the centre and play a key role in community meetings (which they co-chair) and in planning projects. They are routinely consulted when important decisions affecting the Baobab community are made, such as forming interview panels for the recruitment of key staff. We prioritise carrying out clinical work with newly-arrived referrals in their mother-tongue.

We are deeply aware of the effect that working with traumatised young people can have on volunteers (and staff). We offer regular one-to-one supervision, group supervision, training based on needs identified by the team, and compulsory training on data protection and safeguarding. Volunteers also take part in community meetings where issues are discussed, ideas developed, or problems explored.

Continues overleaf

Continued from previous

All young people and staff use public transport to Baobab (except those with mobility problems). We have a secure online filing system to reduce waste, are energy aware and recycle.

We seek your support to enable us to provide clinical, advocacy and operational support so we can be here to help the increasing numbers of traumatised young asylum-seekers who need access to Baobab's holistic therapeutic community.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/A

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Run four psychotherapy groups: a Young Adults Psychotherapy Group, an Older Adolescents Psychotherapy Group, a Younger Adolescents Psychotherapy Group, and a Nurture Group. These respectively take place weekly (Young Adults, Older Adolescents) and fortnightly (Younger adolescents and Nurture Group).

Deliver one-to-one psychotherapy with highly experienced clinicians: each young person meets their clinician once a week or once a fortnight (or very occasionally once a month) due to college commitments, except in times of crisis when extra sessions are scheduled and telephone contact is made on an 'as needs' basis.

Provide weekly case work surgeries: one-to-one advocacy work with the Senior Social Worker and casework volunteers to provide skilled support to the young people in accessing financial support, healthcare, suitable housing, employment, training and volunteering opportunities and education.

Provide a programme of psychosocial activities (Community Meetings, Music Workshops, English/Maths and Science lessons) and an internal mentoring programme to reduce isolation and aid the transition into community of exile and preparation for education and work.

Provide training and discussion fora for professionals from the statutory and voluntary sector working with unaccompanied minors

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Young refugees and asylum-seekers experience improved mental health as a result of participating in individual and group therapy sessions;

Young refugees and asylum-seekers are less isolated and better able to develop and sustain interpersonal relationships as a result of engagement with therapy and community activities at the Baobab Centre;

Young refugees and asylum-seekers have improved access to relevant statutory services as a result of casework support provided by Baobab;

Professionals working with refugees and asylum seekers within the statutory and voluntary sector have an increased awareness and better understanding of how to meet the needs of young people who arrived in the UK as unaccompanied minors, as result of engagement in Baobab's training, consultation meetings, conferences and lectures.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

By approaching other trusts/foundations for 3 year funding. We are also developing a new income stream - major donor fundraising - which once developed in three years should account for 20% of additional income.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (50%)

Hillingdon (30%)

Croydon (20%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project
What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
F/T Salary + Pension and ENI Clinical Director	56,240	56,240	56,240	168,720
Salary 3dw yr 1 and 5dpw yrs 2+3 + Pension and ENI Child and Adolescent Psychotherapist	26,310	46,031	46,031	118,372
F/T Salary + Pension and ENI Operations Manager	37,325	37,325	37,325	111,975
Salary 3dw + Pension and ENI Office Coordinator	17,346	17,346	17,346	52,038
Salary 4dw + Pension and ENI Senior Social Worker	30,476	30,476	30,476	91,428
Sessional Workers Fees (Incl supervision)	30,757	30,757	30,757	92,271
Training and Volunteer costs	6,180	6,180	6,180	18,540
Therapy and Group Rooms	24,638	25,128	25,630	75,396
Interpreters costs	30,000	30,000	30,000	90,000

TOTAL:	259,272	279,483	279,985	818,740
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Bromley Trust	15,000	15,000	15,000	45,000
Comic Relief	45,000	0	0	45,000
Children In Need	29,222	29,803	0	59,025
Lloyds Foundation for England and Wales	23,944	9,204	0	33,148
TOTAL:	113,166	54,007	15,000	182,173

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Paul Hamlyn Foundation	45,000	45,000	45,000	135,000
Rayne Foundation	15,000	15,000	15,000	45,000
Roddick Foundation	30,000	30,000	30,000	90,000
TOTAL:	90,000	90,000	90,000	270,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary + Pension + ENI Clinical Director 1 day a week	11,248	11,248	11,248	33,744
Salary + Pension + ENI Senior Social Worker 1 day a week	7,619	7,619	7,619	22,857
Salary + Pension + ENI Child and Adolescent Psychotherapist 1 day a week	8,770	8,770	8,770	26,310
Salary + Pension + ENI Operations Manager 1 day a week	7,465	7,465	7,465	22,395
Salary + Pension + ENI Office Co-ordinator 1 day a week	5,782	5,782	5,782	17,346
TOTAL:	40,884	40,884	40,884	122,652

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	367,083
Activities for generating funds	1,379
Investment Income	106
Income from charitable activities	4,707
Other sources	0
Total Income:	373,275

Expenditure:	£
Charitable activities	278,967
Governance costs	775
Cost of generating funds	22,041
Other	0
Total Expenditure:	301,783
Net (deficit)/surplus:	71,492
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	132,121

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	203,613
Long-term liabilities	0
*Total Assets (A):	203,613

Reserves at year end	£
Restricted funds	154,142
Endowment Funds	0
Unrestricted funds	49,471
*Total Reserves (B):	203,613

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your Income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Comic Relief	0	25,000	45,000
Paul Hamlyn Foundation	0	40,000	40,000
Henry Smith Charlty	30,000	0	66,700
Roddick Foundation	30,000	0	35,000
Esme Fairbairn Foundation	26,441	57,482	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Verity Spence**

Role within **Operations Manager**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Beyond Youth CIC	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Outside London	
Contact person: Ms Emma Morris	Position: Managing Director
Website: http://www.beyondyouth.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1115955
When was your organisation established? 25/03/2006	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health		
Which of the programme outcome(s) does your application aim to achieve? More children and young people receiving specialist help, resulting in Improved mental health		
Please describe the purpose of your funding request in one sentence. To improve the emotional strength and resilience of London's young people leaving care and support them into sustainable employment opportunities.		
When will the funding be required? 11/09/2017		
How much funding are you requesting?		
Year 1: £28,721	Year 2: £29,886	Year 3: £0
Total: £58,607		

Aims of your organisation:

We empower disadvantaged people to bring about positive changes in their lives through the delivery of our group based therapy programme. Chance 2 Change uses the principles of Cognitive Behavioural Therapy (CBT) to build emotional understanding, strength and resilience which allows people to change their lives and move away from marginalisation.

Our aim is to equip people with the tools and understanding needed to lead productive lives as part of their communities. We aim to provide hope for the future by people in positive decision making, building self-belief and encouraging all those involved to accept their social responsibility to create stronger individuals and communities.

Main activities of your organisation:

We provide therapeutic services to a variety of vulnerable and disadvantaged groups to help them identify, understand and overcome emotional behaviours which are hindering them from integrating into society and living life to their full potential. Our highly successful Chance 2 Change programme is group-focused and is delivered over 8, 2-hour sessions with up to 10 people per programme. Each session offers insight into various areas of a client's life and covers topics such as life events, self awareness, core beliefs and life planning. This is to encourage clients to break the cycle of whatever negative thinking they find themselves repeating which prevents them from achieving. The programme has been run with young people, male and female prisoners, young offenders, addicts and those at risk of mainstream exclusion such as those leaving care or gang members. We also provide follow up support to each beneficiary which can include finances, family relationships, access to employment, education or counselling, depending on need.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	2	3	14

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	3 years

Summary of grant request

Care leavers have complex and deep-seated emotional needs. These must be treated for change to be successful. They are a group that has experienced rejection, abandonment and trauma on numerous levels and these events can leave them with negative thought processes that lead to negative behaviour patterns. They struggle to cope, find it very difficult to form appropriate relationships and have issues with self-esteem leading to crime, drug and alcohol abuse and unemployment. To help these young people forge fulfilled, independent lives and integrate successfully into society, they will benefit immensely from focused, specialist treatment that will help address their emotional problems and support them into sustained employment. It is our intention to provide this specialist treatment; ultimately improving the emotional health and community standing of many young Londoners who might otherwise sink further into a cycle of destructive behaviour and become marginalised by society.

Your funding will support us in delivering our Chance 2 Change programme along with employment and life skill workshops to 80 care leavers aged between 16-19 each year (160 in total). We will deliver 8-10 groups (with a maximum of 10 people per group). The first part, our Chance 2 Change programme, will be delivered by our experienced therapists and will address the emotional causes behind each individual's behaviour. We will seek to eliminate any negative core beliefs which directly impact on their confidence and self-worth and equip them with the necessary tools and techniques to deal with life's challenges confidently and competently without defaulting to past negative behaviours. Our Chance 2 Change programme is delivered over 8 2-hour sessions. The second part of the programme aims to assist and prepare young care leavers into sustained employment. This, delivered by dedicated project staff and volunteers covers: effective communication; money management; career planning; looking for work; use of social media in a professional capacity; computer skills; interview skills; and good health.

Clients then go through the 'Ready for Work' programme run by our partner Business in the Community (BITC) who have previously worked with us to deliver employment outcomes for disadvantaged people. BITC has access to a large number of employers. We have previously referred clients upon completion of our Chance 2 Change programme onto 'Ready for Work' and results have shown that employability outcomes are greatly increased.

Our programme is fully inclusive and so is open to all those who fit the target group regardless of race, religion, ability, gender and sexual orientation. We have worked closely with Drive Forward Foundation, local councils, social services and employers to design this programme. They have told us about gaps in service provision and how we might fill that. Further, since September 2016, we have participated in monthly care leaver events and forums where we have asked young people what they need. These have been led by one of our volunteers who was in care herself. The input and feedback we have received has further shaped our proposition, therefore we are confident that we have the right programme to improve the mental health of young care leavers in London. We have over 10 years experience in delivering similar initiatives.

Our partnership with BITC has an 18 month track record of delivery and has delivered above target. Of the groups delivered to:

- 98% completed the programme including BITC elements
- 96% reported an increase in confidence and self worth upon completion
- 97% reported feeling more supported and having more awareness of own abilities
- 97% reported feeling hopeful for the future
- 82% reported a significant increase in self-confidence
- 62% gained employment and/or training placements
- 87% retained employment over 6 months

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Members of the British Association for Counselling and Psychotherapy & British Psychological Society. Our training programmes are also accredited for CPD

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver our Chance 2 Change programme to 160 young care leavers to improve their mental health and prepare them for adulthood

Prepare 160 young care leavers for sustained employment by providing a series of interactive skills workshops

Support 160 young care leavers to access the Ready for Work programme leading to sustainable employment opportunities

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

160 Young People will complete the Chance 2 Change programme and will demonstrate increased self-awareness, motivation to succeed and self-confidence

160 Young People will produce a life plan detailing their goals, strengths and skills as well as support they need to achieve these. Networks, partners and support planning for the future will be included to encourage sustained change.

160 Young people will be supported into sustainable employment opportunities via the Ready for Work programme

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will seek a combination of additional funding from the statutory sector and grant makers. We anticipate the success of this programme will persuade local government to invest further in their young adults leaving care and initiate funding either for us to continue delivering the programme or for us to train their own professionals to deliver our programme.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

Newham (40%)

Tower Hamlets (60%)

What age group(s) will benefit?

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

SUBSEQUENTLY REVISED / SEE OVER LEAF

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary for programme facilitator	28,721	29,886	0	58,607
Travel costs	3,168	3,240	0	6,408
Volunteer expenses inc training	1,250	1,250	0	2,500
Resources & Stationary	960	960	0	1,920
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	34,099	35,336	0	69,435
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Awards For All	5,500	0	0	5,500
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	5,500
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary inc. pension & NI	28,721	29,886	0	58,607
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	58,607
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BEYOND YOUTH – REVISED BUDGET

	Year 1	Year 2	Year 3	Total
Salary	28721	29886	31100	89707*
Travel costs	3188	3240	3337	9745
Volunteer Expenses	1250	1250	1250	3750
Resources	960	960	960	2880
Evaluation			3400	3400*
*Requested from City Bridge Trust				£93,107

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2016
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Income received from:	£
Voluntary Income	0
Activities for generating funds	0
Investment Income	0
Income from charitable activities	529,511
Other sources	52
Total Income:	529,563

Expenditure:	£
Charitable activities	526,931
Governance costs	480
Cost of generating funds	0
Other	0
Total Expenditure:	527,411
Net (deficit)/surplus:	2,151
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	2,151

Asset position at year end	£
Fixed assets	1,055
Investments	0
Net current assets	124,557
Long-term liabilities	149,965
*Total Assets (A):	-24,353

Reserves at year end	£
Restricted funds	
Endowment Funds	0
Unrestricted funds	-24,355
*Total Reserves (B):	-24,355

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund	117,244	200,159	230,805
Big Lottery Fund	0	103,648	242,848
Trust for London	0	0	25,000
London Community Foundation	24,743	44,529	19,694
United Way	0	0	10,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Emma Morris**

Role within **Managing Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: KEEN London	
If your organisation is part of a larger organisation, what is its name? N/a	
In which London Borough is your organisation based? Hackney	
Contact person: Ms Jill Robinson	Position: Chair
Website: http://www.keenlondon.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1124915
When was your organisation established? 04/01/2002	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Disabled people actively taking part in the arts or sport Disabled people reporting increased well-being as a result of taking part in the arts or sport		
Please describe the purpose of your funding request in one sentence. A new Participation and Development Coordinator enabling us to support more athletes, expand and further increase the quality and responsiveness of KEEN London's sports offer.		
When will the funding be required? 02/04/2018		
How much funding are you requesting?		
Year 1: £37,554	Year 2: £36,000	Year 3: £32,000
Total: £105,554		

Aims of your organisation:

Founded in 2002, KEEN London believes that every child should have the chance to enjoy sports activities, and no-one should be left behind due to disability. We empower disabled children and young people (whom we call athletes) aged 5-25 across London to lead, participate in and enjoy a wide range of physical activities and challenges with 1:1 or 2:1 support from dedicated coaches (volunteers) as needed. Our users have complex disabilities affecting their learning, behavioural and physical development (eg, Autism, Global Development Delay, Cerebral Palsy, Epilepsy, polymicrogyria). They often need help with: intimate care, traveling, communicating, reasoning. Our ultimate aim is to transform and improve the lives of disabled children and young people; our long-term support demonstrably improves athletes' physical and mental wellbeing, communication skills, behaviour, confidence and independence. Our services also provide vital respite for parents and give hundreds of volunteers an opportunity to 'give back' while developing confidence and skills.

Main activities of your organisation:

KEEN London works in Camden, Hackney and Lambeth, some of the most economically deprived areas in London with higher than average numbers of disabled children. We run free weekly sports sessions, day outings and residential trips - all with 1:1 or 2:1 support provided by skilled volunteers (coaches) - for children and young people with learning, behavioural and physical disabilities (athletes). We supported 110 athletes in 2016-17. Weekly sessions include sports such as basketball, cricket or football, dancing, active games. Each term, our athletes also enjoy an off-site trip of their choosing (eg, swimming, climbing, ice skating). Residential trips, run at Easter and during the Summer, are often the first-time athletes have stayed away from their parents. We provide extensive support and training to volunteers. We are user-led and develop our services with users in response to their needs; we are currently co-planning new services such as a young volunteers programme, holiday sports sessions and expanded weekly sports sessions.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	2	6	200

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	2 years

Summary of grant request

KEEN London's free weekly sports sessions empower disabled children and young people (CYP) to enjoy many physical challenges. Each of our 'athletes' (users) receive 1:1/2:1 support from dedicated 'coaches' (volunteers) as required.

50% of disabled Britons are inactive - i.e. participate in under 30 minutes' exercise a week (Sport England, 2016). Being active has many benefits (eg, improving physical/mental health), but many of London's 130,000 disabled children lack access to anything beyond PE at school. The situation is worse for the poorest families, who cannot afford specialist help. Besides KEEN, there is little 1:1 disabled sports provision in Camden, Hackney or Lambeth (and what there is, e.g. Pedal Power, cannot meet demand). Our users' complex disabilities affect their development, but mainstream sports don't cater for their needs.

To fill this breach, over the next three years, overseen by our newly appointed Participation and Development Coordinator, we will: deliver high-quality weekend sports sessions during term time expanding our work from four weekly sessions in three boroughs to seven in four; develop new holiday provision in response to user demand; trial work with athletes aged 16+ to develop a volunteering pathway for disabled YP, enabling older users to remain involved in our work while developing their skills and independence; and open a new centre to cope with demand.

Users will gain massively from the project's sessions, with improvements in physical/mental health, skills, confidence and independence. Through weekly participation, athletes will become more active and mobile, developing vital physical skills. Volunteer coaches will support their interactions, helping users develop and flourish, access other services and broaden their horizons.

We will achieve the following outcomes over three years: Improved physical health (increased physical activity); improved emotional health (increased happiness/self-esteem); new/improved skills (e.g. motor skills); and new experiences to increase confidence, knowledge and independence for 170 athletes. In addition, young disabled volunteers will make decisions, support peers and assist project planning/delivery.

KEEN has an unrivalled record of delivering sports sessions, with our core methodology of using volunteers to support disabled CYP honed since 2002. We've won the Mayor of London's Volunteer Team of the Year Award twice, and three of our coaches were selected to carry the Olympic flame in 2012. We are responsive and user-led: our work is based on overwhelming need from disabled CYP and is shaped by their feedback, as recognised by our KidsCount Inspiration Award. We also enjoy excellent relationships with local services, schools, charities, users and parents/carers.

The project meets a number of Making London More Inclusive outcomes. It will support 170 disabled users to get active over three years and give us the capacity to empower older disabled users to co-manage provision. Beneficiaries will experience improved physical/emotional health and wellbeing, increased confidence/independence, plus more decision-making. By relying on the support of dedicated volunteer coaches, the programme will be highly cost-effective, enabling us to involve our users by creating a regular athlete forum, developing a volunteering programme for older CYP and sharing best practice across our work.

The project will welcome people from all backgrounds and value diversity (staff/volunteers represent over 15 nationalities and speak at least 10 languages besides English; three-quarters of our volunteers and five out of six KEEN trustees are women); value and support volunteers (volunteer coaches are our most valuable and valued asset ? our sessions could not run without them, and the project will provide in-depth development to push this further); and reduce our carbon footprint (eg, our environmental policy minimises paper usage; we use recycled resources wherever possible; we take into account energy consumption when agreeing budgets; and encourage public transport use by staff/volunteers).

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

N/a. Two times winner of Volunteer Team of the Year in the Mayor of London's Team London Awards (2013 and 2014), KidsCount Inspiration Award (2012).

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Young volunteer programme with volunteer coaches providing 1:1 or 2:1 support to 15 older athletes to be volunteers at sports sessions: helping to set up games, encouraging peers to participate, leading activities for younger children.

Expanded weekly sports sessions ? 2 hour sessions on Saturdays/Sundays, with volunteer coaches providing 1:1 or 2:1 support to 170 athletes at sports 4x weekly sessions in 3 locations (years one and two) rising to 7x weekly sessions in 4 locations/boroughs (year three).

New holiday sports sessions, with volunteer coaches providing 1:1 or 2:1 support to 150 athletes at 20x sports trips and 20x 2 hours sessions during school holidays.

Six overnight trips to activity centres (two per year ? during Easter and the Summer) with volunteer coaches providing 1:1 or 2:1 support to 108 athletes.

Expansion of weekly sports sessions to fourth location ? research and development in year two, opening in year three (core outputs included in activities 1-4 above).

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

170 athletes report improved physical health (increased levels of physical activity).

170 athletes report improved emotional health and wellbeing (increased happiness, self-esteem).

170 athletes report new/improved skills (communication, gross- and fine-motor skills).

170 athletes report enjoying new experiences which increase confidence, knowledge and independence.

30 athletes report increased experience of decision-making and/or supporting peers by taking a leadership role in project planning and delivery as young volunteers.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The remit of this new post includes fundraising and sustainability; maintaining the post and maintaining/expanding KEEN services beyond the grant-period will form a key element of KEEN London's new fundraising strategy developed and implemented from year one by the post-holder (with strategic support and oversight from the Board).

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

143

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hackney (35%)

Camden (35%)

Lambeth (30%)

What age group(s) will benefit?

0-15

16-24

25-44

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

KEEN LONDON
Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Participation and Development Co-ordinator: full-time salary of £33k pa + on-costs and pension at 13.8%	37,554	38,305	39,071	114,930
TOTAL:	37,554	38,305	39,071	114,930

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Participation and Development Co-ordinator: full-time salary of £33k pa + on-costs and pension at 13.8%	37,554	36,000	32,000	105,554
TOTAL:	37,554	36,000	32,000	105,554

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: June	Year: 2017
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Income received from:	£
Voluntary Income	123,119
Activities for generating funds	0
Investment Income	73
Income from charitable activities	0
Other sources	105
Total Income:	123,297

Expenditure:	£
Charitable activities	116,774
Governance costs	1,212
Cost of generating funds	5,411
Other	0
Total Expenditure:	123,397
Net (deficit)/surplus:	-100
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	100

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	111,517
Long-term liabilities	0
*Total Assets (A):	111,517

Reserves at year end	£
Restricted funds	4,926
Endowment Funds	0
Unrestricted funds	106,591
*Total Reserves (B):	111,517

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/a

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Chaucer Foundation	0	25,000	25,000
Bank of Tokyo Mitsubishi UFJ	13,528	30,868	0
Sarasin & Partners and its employees	0	2,488	13,150
The Leathersellers' Company Charitable Fund	5,000	5,000	0
Watford Grammar School for Boys	0	0	6,498

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jill Robinson**

Role within **Chair of the Trustees**
Organisation:

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Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Polka Children's Theatre Limited	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Merton	
Contact person: Miss Helen Hughes	Position: Fundraising Manager (freelance)
Website: http://www.polkatheatre.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 256979
When was your organisation established? 10/09/1968	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive		
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport		
Please describe the purpose of your funding request in one sentence. To improve and enhance disabled access at Polka and support inclusivity, diversity and audience development as part of our 2019/20 capital redevelopment.		
When will the funding be required? 29/06/2018		
How much funding are you requesting?		
Year 1: £100,000	Year 2: £0	Year 3: £0
Total: £100,000		

Alms of your organisation:

Polka aims to give as many children as possible - regardless of background or ability - the opportunity to experience thrilling, innovative, world-class theatre and Creative Learning opportunities in a welcoming space that they can call their own. We stand by our original ethos of creating a wholly child-centred and integrated approach to visiting the theatre. We present work of the highest quality and aim to be pioneering as a leading international children's theatre company with a long-established international reputation. We contribute to the development of children's theatre as an art form, which includes ensuring we support emerging talent in the sector notably through our CPD programme PolkaLAB. We also aim to maintain a robust and sustainable position through sound management, by increasing earned income from a wider range of sources, and by investing adequately in our future including how we plan and deliver our proposed capital redevelopment.

Main activities of your organisation:

We present a year-round programme of new work, visiting shows, and Creative Learning activities for 0-12 year olds, and continue to pioneer developments in children's theatre and nurture talent in the children's arts sector as one of just a few UK venues exclusively dedicated to children. We commission/produce at least six new works a year, often with partner organisations from across London and the UK, and continue to lead the way in creating Early Years theatre for the under-fives with the input of our EU Small Size network colleagues from 15 partner countries and our academic partners here in London. Our Creative Learning programme for schools including special needs schools and disability groups offers theatre visits, tailored drama workshops, creative writing initiatives and work to support at-risk-of-exclusion children. Curtain Up!, our established free ticket initiative for children living in deprived locations across South London, enables around 2,500 children a year to experience live theatre for the first time.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
18	33	12	20

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	59 years

Summary of grant request

Polka is requesting a grant towards the capital redevelopment of our Wimbledon home notably implementing the recommendations of our Access Audit (funded by City Bridge Trust). Our venue has had no significant capital investment since 1979 and is in a poor state of repair. We strive to make Polka wholly accessible meaning there are no barriers to disadvantaged or disabled children experiencing the magic of live theatre or to disabled artists creating and/or performing work here. Our plans include installing a new passenger lift, handrails, assisted listening, appropriate signage, WC alarm, refuge intercom, platform lift, sliding front doors, and an external ramp. Our plans significantly enhance how we serve our disabled audiences and their families/carers.

The work will be managed in-house with the input of Trustees, working groups lending specialist external expertise, our external Project Manager, and Architects Foster Wilson leading the Design Team. We will use Shape who conducted our Access Audit and disabled artist Daryl Beeton to advise on access. Daryl is joining Polka as our new Associate Director to develop a production here, inform our commitment to a more inclusive programme, review our access practice, and mentor our artists in residence.

Complementing in-house and visiting productions, Polka runs a substantial Creative Learning programme benefitting disadvantaged and disabled children from across Merton and the wider South London area. The Access Programme element currently reaches 2,000 individuals a year. Polka introduced relaxed performances to the sector (a model that continues to be widely replicated) and audio described shows for children with touch tours. We are conducting research into our approach to audio description, and our new CPD framework for artists PolkaLAB welcomes disabled artists to Polka to develop their children's theatre work and skills.

Our Equality Access Plan commits Polka to a range of diversity actions/targets including: 10% of our board being disabled; 5% of our workforce being disabled; regular disability awareness staff training; and applying diverse procedures in casting and in selecting our creative teams. PolkaLAB supports work led by BAME and disabled artists. We involve disabled people in how Polka is programmed and run by taking account of the written and anecdotal feedback we receive about our venue and our access work from audiences, community groups and schools. We take every opportunity to collect feedback. We also consult with external bodies eg Stagertext, Sight for Surrey, VocalEyes; some will have expertise around specific disabilities. There is a wide range of voices helping us to review and improve accessibility continuously.

Our main volunteers are: our Young Voices Panel (a group of 8-13 year olds who contribute to all aspects of Polka's creative and operational output (looked after by our Participation Officer); fundraising ambassadors; and advisors to our capital redevelopment and wider operations who have legal, HR, finance etc expertise and are fully briefed and supported through their volunteering. Volunteers are encouraged to attend Polka with their families and welcomed to special events.

Our cross-departmental Green Team develops/implements Polka's environmental Action Plan. We gained a Silver Award for Green Tourism in 2016. Our new combi condensing boilers are efficient, we run environmental education eg through our garden, we make props from recycled materials, we are planning for water saving, and are well advanced in our switch to 100% LED lighting. We sign up to a local waste initiative run by Wimbledon's Business Improvement District and display our monthly recycling reports Front of House. We continue to make a concerted effort to order minimum print runs. Our capital plans have a strong commitment to using sustainable technology where possible and are aimed at achieving a BREEAM Very Good rating.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Install recommended physical access improvements during Polka's capital redevelopment build feb19-jun20 and establish a Polka disability-led User Group

Promotion of new access facilities around programming of new season's adapted shows to past, current and potential access audiences

Dedicated/targeted outreach to SEND schools/units Polka hasn't worked with before or that haven't visited Polka for at least three years

Dedicated/targeted outreach to disability/community groups Polka hasn't worked with before or that haven't visited Polka for at least three years

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Fulfil recommendations of the mar15 Shape Access Audit resulting in positive user feedback

All past and current adapted show audiences aware of new facilities resulting in good advance bookings pre-reopening and increased repeat and first-time bookers

Reach SEND schools/units across South London that haven't worked with Polka before or haven't attended Polka for at least three years enabling dozens of disabled children to experience live theatre for the first time

Reach community disability groups/charities that haven't worked with Polka before or haven't attended for at least three years enabling dozens of children and their families to experience live theatre for the first time

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Led by the recommendations of our Access Audit enabled by City Bridge Trust, we have prioritised improvements that need to be made ahead of our reopening in June 2020. This includes access for disabled artists and staff as well as audiences. Any improvements outside the scope of our immediate plans would be enabled through longer-term fundraising notably from trusts/foundations/events.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,960

In which Greater London borough(s) or areas of London will your beneficiaries live?

Merton (13%)

Wandsworth (9%)

Sutton (7%)

Lambeth (7%)

London-wide (64%)

What age group(s) will benefit?

All ages

0-15

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Total cost of capital redevelopment (Inc VAT):	0	0	0	0
Development costs	429,878	0	0	429,878
Minor alteration works (closure costs, construction, fit-out, fundraising, professional fees)	854,671	0	0	854,671
Major alteration works (closure costs, construction, fit-out, fundraising, professional fees)	909,057	0	0	909,057
New build (closure costs, construction, professional fees)	3,853,964	0	0	3,853,964
New build fit out costs	222,512	0	0	222,512
New build theatre equipment	135,099	0	0	135,099
New build fundraising costs	124,855	0	0	124,855
	0	0	0	0
TOTAL:	6,530,036	0	0	6,530,036

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Arts Council England	2,500,000	0	0	2,500,000
London Borough of Merton	150,000	0	0	150,000
Major trusts and foundations	1,070,000	0	0	1,070,000
Other (Polka contribution, events, major donors)	165,000	0	0	165,000
TOTAL:	3,885,000	0	0	3,885,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Various major donors in cultivation	1,195,000	0	0	1,195,000
Trusts/foundations (Sackler pending; other applications in the pipeline); we'll seek trust/foundation support for the remainder of our access costs	1,105,000	0	0	1,105,000
Public appeal, events and gala (in pipeline)	270,000	0	0	270,000
Corporate, Gift Aid, misc	75,000	0	0	75,000
TOTAL:	2,645,000	0	0	2,645,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
All our access costs are detailed in our proposal document; the following is a proportion of total access costs of £172,598	0	0	0	0
Contribution to handrails	6,000	0	0	0
Contribution to front doors	12,000	0	0	0
Contribution to signage	2,000	0	0	0
Contribution to assisted listening	3,000	0	0	0
Refuge Intercom	5,000	0	0	0
Contribution to lift and platform lift and installation	65,000	0	0	0
Ramp for outside play area	2,000	0	0	0
Contribution to fees (lighting design), design fees, prelims	5,000	0	0	0
TOTAL:	100,000	0	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	819,848
Activities for generating funds	38,340
Investment Income	21,020
Income from charitable activities	1,116,726
Other sources	100,109
Total Income:	2,096,043

Expenditure:	£
Charitable activities	1,929,574
Governance costs	178,987
Cost of generating funds	61,059
Other	0
Total Expenditure:	2,169,620
Net (deficit)/surplus:	-73,577
Other Recognised Gains/(Losses):	73,577
Net Movement In Funds:	-73,577

Asset position at year end	£
Fixed assets	1,776,452
Investments	425,000
Net current assets	464,050
Long-term liabilities	254,604
*Total Assets (A):	2,410,898

Reserves at year end	£
Restricted funds	893,032
Endowment Funds	0
Unrestricted funds	1,517,866
*Total Reserves (B):	2,410,898

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	74,000	74,000	69,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	599,777	916,771	594,046

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Monument Trust (cap)/Monument Trust (cap)/Clore Duffield Fdn (cap)	217,750	82,250	275,000
Mayor of Merton Trust/Stavros Niarchos Fdn/Stavros Niarchos Fdn	21,791	58,000	58,000
Esmee Fairbairn TASK Fund/Taylor Family Fdn (cap)/Wellcome Trust	15,000	25,000	39,900
People's Postcode Trust/BBC Children In Need/Cockayne (cap)	13,266	9,670	25,000
Equitable Trust/Esmee Fairbairn TASK Fund/Charles Skey Trust	10,000	8,500	10,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Amanda Cropper**

Role within **Development Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Whittington Park Community Association	
If your organisation is part of a larger organisation, what is its name? WHITTINGTON PARK COMMUNITY CENTRE	
In which London Borough is your organisation based? Islington	
Contact person: Ms Ann Mason	Position: Centre Manager
Website: http://whittingtonpca.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1114033
When was your organisation established? 01/06/1976	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people reporting increased well-being as a result of taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. To install a lift and access improvements to Hocking Hall (our most attractive meeting and sports space) as Phase 1 of our capital improvements
When will the funding be required? 01/01/2018
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

To provide a welcoming and well run centre for individuals and groups in Islington to sustain and develop a vibrant community.

Main activities of your organisation:

We serve people in the area currently by providing:

Direct help -- lunches for the over 60's (4,000 provided in 2016), accessing support from their "peers" (childminders service used by 20 minders per week), free nursery with 24 places for economically disadvantaged families, after school and holiday activities for children (over 4,000 children).

Spaces to organise to meet their own needs or join in with activities provided by others so that they can live well and keep their health.

Advice and referral to people who can help them with their problems -- we have been around a long time and know local organisations and individuals who can help people with advice and access to services.

A place to socialise and learn-- our café and halls enable people to celebrate life events with friends and family and organise events for their own learning, entertainment and amusement. That way they are not isolated.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	7	8	13

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	50 years

Summary of grant request

The project is needed because many of our service users and hirers cannot make full use of, or enjoy our building and its surroundings. Our grant request is towards Phase 1 of our project for Hocking Hall. The hall needs improvements to access, heating and ventilation and windows. The benefits of our capital improvements project overall for us as an organisation is that we can enlarge our spaces and deal with overcrowding, increase our income and footfall and reduce our fixed costs for the building. This will mean we can continue to subsidize our over 60's lunch club, our early years hub and a community nursery.

The building itself is very important as a hub for service delivery in the local area which has many health needs associated with age, disability and long term sickness. Many families in our local area have very low incomes and children live with poverty as a result. Our role in addressing these needs by delivering services from our buildings is acknowledged by our local council as we receive revenue funding from them as a Strategic Partner and Hub. We will deliver Phase 1 work for Hocking Hall with the support of our professional team who have worked with us to develop and cost our plans and we have established a Working Group of Board members, professional and staff team to monitor and manage the work. This will include the London Borough of Islington as the freeholder of the building and one of our committed funders of the capital improvements.

WPCA are in an excellent position to deliver this project because we have run the building for a very long time and have an agreement to lease with the building owner, the London Borough of Islington. We know the building well and what our users need to make good use of it.

We benefited from an Access Audit supported by City Bridge Trust and our proposals address all of CBT's outcomes for its Making London More Inclusive programme so that people with disabilities can take part in sports, arts and other well being activities.

Our plans were developed in line with good practice following not just the findings of our access audit but the results of consultation with our users, hirers and local residents. As a result the proposals build on our efforts to reduce our carbon footprint via our existing solar panels by also addressing windows, insulation and thermal comfort for all users of the building.

Good practice principles apply for us not only in our inclusive approach to the development of our building proposals, but how we involve people in design of our services, the way we run our buildings and our collaborative approach with our volunteers where our focus is on making sure they get as much learning and enjoyment in their time with us as individuals as we get from their support.

We have a users representative for our over 60's lunch club on our Board, collect impact information via specific project evaluation and our annual users survey. This allows us to make changes and develop new services based on people's experience of what we do.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

VISIBLE

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Deliver building improvements - lift, heating and lighting, level access, DDA compliant WCs, Wheelchair Refuge, improvements to building wayfinding and signage

Children's Activities - After School Club for 38 weeks of the year and Holiday Play scheme for 9 weeks of the year to provide activities for children for learning and fun and support for parents by provision of a safe environment

Dance and Music Activity - 39 sessions of Zumba, 50 sessions of Tango for the over 55's 50 sessions of ballroom 38 sessions of "Dance Sparks for Children

Social Activity - Big Day Out Festival once per year, featuring advice, and taster sessions for healthy activities, arts and crafts. 50 sessions of the Over 55 men's club Community Led Events. One off hires include birthday and henna parties, wakes, fundraising events, ceilidhs and dance nights.

Exercise Activities - 49 chair based exercise classes, 100 Pilates sessions, 50 body conditioning sessions for >55's, 38 sessions of hula hooping, 38 sessions of yoga tonic, 45 sessions of dynamic yoga, 38 sessions of children Tai Chi, 150 sessions of adult Tai chi, 50 sessions of Hatha Yoga

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Building users will report that they are able to undertake activities in the building without discomfort from cold/overheating or barriers to access. WPCA can deliver more activities and benefit from increased income from hires. WPCA can improve the attractiveness of its offer to building users and accommodate more varied bookings

Children report enjoyment and learning from After School Club and Holiday Play scheme sessions and outings.

Parents/carers report that children learn to focus, have better coordination and develop their musicality, rhythm and flexibility

Participants in Social Activities report trying new activities, making new friends, getting active, feeling good, accessing information to local services and organisation and feeling part of a community and less isolated.

Adult participants in Exercise classes report improvements to flexibility, balance and overall well-being.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

N/A This is a capital funding request

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 37,500
In which Greater London borough(s) or areas of London will your beneficiaries live? Islington (90%) Hackney (7%) Enfield (3%)
What age group(s) will benefit? 0-15 16-24 25-44 45-64 65-74 75 and over
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Repairs/Improvements	587,175	0	0	0
Accessibility Improvements and Externals	104,300	0	0	0
Preliminaries	103,722	0	0	0
Fees	46,799	0	0	0
Contingency and Inflation	83,683	0	0	0
VAT	185,136	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	1,110,81	0	0	0
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough of Islington	400,000	0	0	0
London marathon Charitable trust	150,000	0	0	0
Sport Lottery	65,000	0	0	0
Individual Donations/Fundraising	10,000	0	0	0

TOTAL:	625,000	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Wolfson Foundation	75,000	0	0	0
Cloth Workers Foundation	150,000	0	0	0
Garfield Weston	30,000	0	0	0
	0	0	0	0

TOTAL:	255,000	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Accessibility Improvements and Externals	100,000	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	95,683
Activities for generating funds	208,557
Investment Income	7
Income from charitable activities	0
Other sources	15,209
Total Income:	319,456

Expenditure:	£
Charitable activities	141,908
Governance costs	3,822
Cost of generating funds	12,258
Other	138,425
Total Expenditure:	296,413
Net (deficit)/surplus:	23,043
Other Recognised Gains/(Losses):	1,815
Net Movement in Funds:	24,858

Asset position at year end	£
Fixed assets	1
Investments	0
Net current assets	29,857
Long-term liabilities	5,000
*Total Assets (A):	24,858

Reserves at year end	£
Restricted funds	28,464
Endowment Funds	0
Unrestricted funds	-3,606
*Total Reserves (B):	24,858

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

No significant changes

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	92,344	117,348	98,611
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	18,552	92,673
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Awards for All	6,159	0	0
Big Lottery	0	0	5,500
Age UK	0	0	1,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Ann Mason**

Role within **CEO**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Age UK Redbridge	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Barking & Dagenham	
Contact person: Mr Andy Petty	Position: Chief Executive
Website: http://https://www.ageuk.org.uk/redbridgebarkinghavering	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1088435
When was your organisation established? 04/01/1994	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners		
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being		
Please describe the purpose of your funding request in one sentence. Support older people with long-term and life-limiting health conditions living in Redbridge and Barking and Dagenham to maintain wellbeing, tackle isolation and access community services.		
When will the funding be required? 29/03/2019		
How much funding are you requesting?		
Year 1: £42,378	Year 2: £41,851	Year 3: £42,228
Total: £126,457		

Aims of your organisation:

Age UK Redbridge, Barking and Havering (Age UK RBH) aims to improve quality of life for older people living in the three boroughs by:

- 1) supporting them until the end of life to remain as healthy, independent and socially active as possible
- 2) Being a source of advice and help for older people and families/carers including supporting them to maximise the income they are entitled to
- 3) Ensuring that older people have dignity, respect, choice and their voices are heard in the services they receive.

There are over 97,815 people aged 65+ in all three boroughs, and a key focus for the charity is to reach out to support more older people in need of our help, and to develop a greater variety of services across the area. We are currently in contact with over 12,000 older people every year and the need for our services is increasing. Our beneficiaries are ethnically diverse and from all socio-economic backgrounds.

Main activities of your organisation:

For 25+ years we have been supporting older people through person-centred holistic services, many preventative and designed to empower and maintain independence. We provide:

- ? Information and advice ? (yielded £1.4m in allowances/benefits in 2015/16).
- ? Befriending for those isolated or lonely ? supported 333 older people last year
- ? A café and activity centre in Wanstead supporting 300 older people
- ? A social network of activities for 5,000+ older people
- ? Our Care Navigation Service (the focus of this application) working with the NHS to improve wellbeing for the most vulnerable
- ? Help at home after a hospital stay (263 beneficiaries last year).
- ? Falls prevention services to avoid unnecessary hospital admissions (assessed 212 older people for risk of falls and 220 were involved in exercise groups).
- ? Support and information for 1,000+ people with dementia and carers.
- ? End of life advance care planning support to 140+ beneficiaries each year
- ? Home support service to 96 older people

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
8	22	5	160

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	6 years

Summary of grant request

High numbers of older people in the boroughs are living with long-term health conditions and face issues i.e.: loss of independence and a diminished social circle and lack of social opportunities leading to loneliness and isolation; significant changes to their life situation - loss of a partner/bereavement; and are struggling on low incomes.

Our Care Navigation Team will work with health and social care services to identify local older people with two+ long-term health conditions/nearing end of life.

The team will work with the older person to enable ways to improve their wellbeing. Initially they visit the older person at home/hospital to discuss their needs, aspirations for the future, and concerns. They will put a co-produced plan in place to address obstacles to support the older person's wellbeing.

This often involves practical help to engage with activities and opportunities that increase social networks and promote wellbeing, e.g. one of our beneficiaries with multiple health conditions was interested in fishing. Our Care Navigators organised several fishing trips which were attended by him and his son. The patient's GP commented that his health and wellbeing had improved following the intervention. For older people who are nearing the end of their lives we will enable them to live well in their remaining time, and to die well. The service commenced as a pilot multi-disciplinary Complex Care practice working with people with 5+ health conditions. To further test the model we expanded the pilot to work with people within 12 months of end of life. The evaluation of our programme has demonstrated a 20% increase in older people's wellbeing and significant reductions in social isolation.

We have now been commissioned by the London Borough of Havering to support people through this programme in Havering and need funding to enable us to support 300 of the most vulnerable older people in Redbridge and Barking and Dagenham over the next 3 years.

Our programme aims to shift the older person's focus from their health and/or life limiting condition to enjoying life ? joining in activities and meeting new people. Our support continues for 3 months, but according to need may last longer to achieve the best outcomes for older people.

Our aim is to ensure that the older people will:

? Feel empowered to make choices about their own care and have tailor-made support around their personal needs, resulting in them being able to manage long-term conditions more effectively and help maintain independent living.

? Increase their participation in social activities and networks to reduce loneliness and isolation and improve their physical and mental wellbeing.

We have a strong track record of partnership work in the boroughs and a great reputation for providing quality assured services for 25 years that respond to local needs, and a successful track record of managing projects funded by the Local Authority, the NHS, Age UK and funders, such as CBT.

The project will support people over 65, with a particular focus on those aged 75+ and their carers. Our programme supports City Bridge's key outcomes for older people: feeling better informed, more confident and able to exercise choice in accessing services; and reporting improvements in their health and wellbeing.

Continues overleaf

Continued from previous

We ensure that older people are at the heart of service design and delivery through participation in steering groups and regular feedback mechanisms. We have a specific user involvement programme (?Voices of Experience?), and regular consultation events ensure that our services are a priority for older people, appropriate, fit for purpose and provided in a sensitive and approachable manner.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

CQC, AQS (Advice Quality Standard ? Casework (Older People), Age UK Organisational Quality Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Working with at least 12 NHS local services (GP practices, palliative care teams and LA social work teams) to take on referrals from Redbridge, Barking and Dagenham throughout the 3 years, (a minimum of three months support for each older person, based on needs and circumstances).

Care Navigators to work with each older person individually at home/in hospital to have a ?guided conversation? about their needs/hopes/concerns and then complete a co-produced plan of support with the aim of improving wellbeing and tackling loneliness.

Care Navigators work with the older person to meet the goals they have set ? Includes full support to the older person to meet goals and attend social activities of importance to them, and increase their social networks by meeting others involved in the activities.

Promoting volunteering opportunities to older people on the programme and encouraging and monitoring their take up

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improved general wellbeing for older people through having an opportunity to play an active role in managing their health, being supported to build confidence to attend activities to suit their needs.

Reduced isolation and loneliness ? we expect up to 20% reduction seen via our monitoring (Loneliness Questionnaire and Short Edinburgh Warwick Mental Wellbeing Scale) alongside increased levels of self-confidence through older people re-engaging with their communities, having a social network and a small number engaging in volunteering opportunities.

We expect to see increased independence levels through older people being provided with emotional support to meet personal goals and discovering the choice of opportunities available from voluntary statutory and health services. Also from having opportunities to socialise.

Older people and their support network feel more informed about services available and know where to turn to for support if needed and has confidence in this meeting their needs.

We expect older people will have fewer A&E and GP attendances and hospital admissions. For example, the qualitative evaluation of our Care Navigation Programme has showed that older people were going into hospital less by being engaged in activities.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will continue to deliver this programme after the grant period ends. Support is crucial to improve the wellbeing of increasing numbers of older people, and to alleviate pressure from overstretched healthcare services. This grant will give us robust evidence to demonstrate the positive outcomes on health and wellbeing and seek investment from health and social care commissioners/other grant makers.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Redbridge (65%)

Barking & Dagenham (35%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

81-90%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Recruitment costs (for Care Navigator post)	400	0	0	400
Capital Costs (laptop)	500	0	0	500
Associate Director (Services) 0.2 FTE (basic £6,850 on costs NI & pension £1,230)	8,080	8,161	8,242	24,483
Care Navigator 1FTE Redbridge (basic £22,765, on costs £2,890)	25,655	25,912	26,171	77,737
Care Navigator 1FTE Barking and Dagenham (basic £22,765, on costs £2,890)	25,655	25,912	26,171	77,737
Care Navigator 1FTE Havering (basic £22,765, on costs £2,890) FULLY FUNDED	25,655	25,912	26,171	77,737
Operating and accommodation costs	19,485	19,680	19,877	59,042
Staff/volunteer training/expenses	3,300	3,333	3,366	9,999
Organisation overheads	12,600	12,600	12,600	37,800
TOTAL:	121,330	121,508	122,597	365,436

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Borough of Havering	40,000	40,000	40,000	120,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	40,000	40,000	40,000	120,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Gwyneth Forrester Charitable trust	38,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	38,000	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Recruitment costs (for Care Navigator post)	400	0	0	0
Capital Costs (laptop)	500	0	0	0
Associate Director (Services) 0.2 FTE (basic £6,850 on costs NI & pension £1,230) MANAGEMENT COSTS	4,040	4,080	4,121	12,242
Care Navigator 1FTE Redbridge (basic £22,765, on costs £2,890) 0.5	12,828	12,956	13,085	38,869
Care Navigator 1FTE Barking and Dagenham (basic £22,765, on costs £2,890) 0.5	12,828	12,956	13,085	38,869
Operating Costs	2,647	2,674	2,701	8,022
Accommodation Costs (Rent/Service Charge/Electricity share for desk spaces)	3,841	3,880	3,918	11,639
Staff/volunteer training/expenses	1,099	1,110	1,121	3,330
Organisation overheads	4,196	4,196	4,196	12,587
TOTAL:	42,378	41,851	42,228	126,457

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	856,754
Activities for generating funds	0
Investment income	1,152
Income from charitable activities	727,193
Other sources	24,488
Total Income:	856,754

Expenditure:	£
Charitable activities	55,127
Governance costs	34,586
Cost of generating funds	0
Other	0
Total Expenditure:	729,078
Net (deficit)/surplus:	127,678
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	321,700

Asset position at year end	£
Fixed assets	29,477
Investments	6,673
Net current assets	419,901
Long-term liabilities	169,040
*Total Assets (A):	449,378

Reserves at year end	£
Restricted funds	133,587
Endowment Funds	0
Unrestricted funds	315,791
*Total Reserves (B):	449,378

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

n/a

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	66,855	70,000	38,800
London Councils	0	0	0
Health Authorities	0	53,750	115,813
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Age UK grant	59,850	74,150	13,100
Age UK London	28,235	19,747	20,611
Age UK Brand Partner Grant	15,000	7,500	7,500
Age UK Eon	14,145	15,600	0
Big Lottery advice transition fund	0	0	12,829

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Andy Petty**

Role within **Chief Executive**
Organisation:



The City Bridge Trust

Investing In Londoners: Application for a grant

About your organisation

Name of your organisation: Alzheimer's Society	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? City	
Contact person: Miss Chris Munroe	Position: Senior Philanthropy Manager
Website: http://www.alzheimers.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 296645
When was your organisation established? 01/01/1979	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners		
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life		
Please describe the purpose of your funding request in one sentence. Side by Side: tackling loneliness and isolation among people with dementia in Bromley		
When will the funding be required? 02/01/2018		
How much funding are you requesting?		
Year 1: £48,505	Year 2: £49,002	Year 3: £49,535
Total: £147,042		

Alms of your organisation:

850,000 people in the UK are living with dementia, and a further 670,000 people care for them. As the UK's leading support and research charity for these people, we aim to reduce the impact of dementia upon their lives.

Our vision is a world without dementia. We want to mobilise thousands of people to help us:

- ? change the face of dementia research;
- ? demonstrate best practice in dementia care and support;
- ? provide the best advice and support to anyone dealing with dementia;
- ? Influence the state and society to enable those affected by dementia to live as they wish to live

Main activities of your organisation:

Alzheimer's Society works to help people living with dementia across the UK. Our work is split across three strands: services, research and campaigning.

In 2015/16 we provided almost 3,000 high quality, innovative and inclusive services across England, Wales and Northern Ireland for people with dementia and their carers. We also fund research into cause, care, cure and prevention of the condition, and committed to spend at least £10 million per year by 2017. Our campaigning has kept dementia firmly at the top of the political agenda and raised dementia awareness among more than 2 million people through our Dementia Friends Initiative.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1,189	1,236	15	5,421

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	10 years

Summary of grant request

Living with dementia can be lonely, and getting out of the house or seeing friends becomes even more difficult as the condition progresses. As a result, people with dementia often feel cut off from their communities, and no longer able to join in with the activities that they enjoy.

There are approximately 4,330 people living with dementia in Bromley, and many of them spend far too much time alone. While there are a number of dementia services in the area, they are not focused on tackling social exclusion, nor do they often get people with dementia out into the community, or build new social networks. There is an urgent need to provide this kind of support in Bromley, and reduce the isolation so many people with dementia in the borough face.

Alzheimer's Society's national volunteer-led service, Side by Side, connects people with dementia to their communities once more, and supports them to keep doing the things they love. Paired with one of our dedicated local volunteers, people with dementia can choose what they would like to do together and when. It could be a walk to a garden centre or café, getting together with friends at a local group, or going to a football match – and this can vary each time. In addition to supporting people with dementia to get out and about, volunteers also help to link them with existing groups and activities in their local community to build wider support networks.

Our proposed Side by Side in Bromley will be a completely new service for the borough, and represents an exciting opportunity to meet a vital need for people with dementia in the area. Led by a Side by Side Coordinator, the service will aim to reach 40 people with dementia in the first year, 60 in the second year, and 60 in the third year – providing the support they need to keep active, happy and connected to the people around them.

This project meets the Trust's Good Practice principles by:

– ensuring that people with dementia are involved throughout the management and running of the service, with the opportunity to choose the volunteer they would like to be paired with, and the activity they would like to do. We will also seek feedback throughout the project, to make sure that we are continuing to provide the service that people with dementia in Bromley want and need.

– valuing and supporting our volunteers, who are integral to the Side by Side service. We will ensure flexibility, so that the service can be balanced with work and other commitments. Volunteers will also meet with the Side by Side Coordinator, giving them the opportunity to discuss any obstacles they may be facing, and ideas they have to improve the service.

– welcoming people from all backgrounds, and valuing diversity – our Side by Side service will be open to anyone with dementia in Bromley, whatever their background. The Coordinator will focus particularly on raising awareness among communities in Bromley where dementia diagnosis rates are low, and stigma associated with the condition is common.

– taking steps to reduce our carbon footprint – when taking part in activities together, we will encourage Side by Side volunteers and people with dementia to use public transport whenever possible.

As the UK's leading dementia charity, we have over three decades of experience of working to meet the needs and improve the quality of life for people affected by dementia. We are currently running 32 successful Side by Side services, including in neighbouring Lambeth, and believe that we are the right organisation to deliver this important service for Bromley.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

40 people with dementia supported through the Bromley Side by Side service in year one, 60 people with dementia in year two, and 60 people with dementia in year three.

25 meetings or ?contacts? between each person with dementia using the service and their volunteer in year one, 40 in year two, and 40 in year three.

40 volunteers trained and supporting people with dementia in Bromley through the Side by Side service in year one, 60 in year two, and 60 in year three.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Volunteers enable choice for people with dementia living in Bromley who use the Side by Side service.

People with dementia in Bromley who use the service have more social contact (other than with their volunteer).

People with dementia in Bromley enjoy the activities they take part in through Side by Side.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. To ensure that this important service continues beyond the Trust's funding period, we will seek other philanthropic income to provide the funding we need. If we are not able to secure this, in line with Alzheimer's Society policy, we will use our unrestricted funds to pay for the service until we are able to find another donor.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

53

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bromley (100%)

What age group(s) will benefit?

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Coordinator Salary	30,753	31,074	31,428	93,255
Learning & development	462	464	469	1,395
Coordinator travel	2,018	2,038	2,058	6,114
Support costs	5,402	5,457	5,512	16,371
Marketing	505	510	515	1,530
Volunteer Induction events	2,099	2,120	2,141	6,360
Volunteer travel & subsistence	4,709	7,135	7,206	19,050
Office stationery costs	202	204	206	612
	0	0	0	0

TOTAL:	46,150	49,002	49,535	144,687
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Coordinator Salary	30,753	31,074	31,428	93,255
Learning & development	462	464	469	1,395
Coordinator travel	2,018	2,038	2,058	6,114
Support costs	5,402	5,457	5,512	16,371
Marketing	505	510	515	1,530
Volunteer Induction events	2,099	2,120	2,141	6,360
Volunteer travel & subsistence	4,709	7,135	7,206	19,050
Office stationery costs	202	204	206	612
	0	0	0	0

TOTAL:	46,150	49,002	49,535	144,687
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	58,739,000
Activities for generating funds	3,328,000
Investment Income	1,078,000
Income from charitable activities	34,796,000
Other sources	8,000
Total Income:	97,949,000

Expenditure:	£
Charitable activities	85,860,000
Governance costs	413,000
Cost of generating funds	16,421,000
Other	0
Total Expenditure:	102,694,000
Net (deficit)/surplus:	(4,745,000)
Other Recognised Gains/(Losses):	12,000
Net Movement In Funds:	7,169,000

Asset position at year end	£
Fixed assets	1,009,000
Investments	41,701,000
Net current assets	4,411,000
Long-term liabilities	11,077,000
*Total Assets (A):	36,044,000

Reserves at year end	£
Restricted funds	5,816,000
Endowment Funds	0
Unrestricted funds	30,228,000
*Total Reserves (B):	36,044,000

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	3,001,816	2,991,101	2,651,609
London Councils	116,996	65,886	195,478
Health Authorities	810,307	763,648	1,007,808
Central Government departments	1,840	0	0
Other statutory bodies	25,403	33,629	174,976

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Kinsurdy Charitable Trust	1,250,000	339,701	0
Postcode Support Trust	0	0	900,000
Ballinger Charitable Trust	149,723	306,582	140,630
Garfield Weston Foundation	0	500,000	0
Atlantic Philanthropies	153,430	159,773	154,265

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Chris Munroe**

Role within **Senior Philanthropy Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: My Life Films	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Richmond	
Contact person: Mr Henry Hudson	Position: Grants Manager
Website: http://www.mylifefilms.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1157198
When was your organisation established? 17/02/2014	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? People living with Alzheimer's and other forms of dementia having a better quality of life Carers aged 65 years and over better able to access support, advice and respite
Please describe the purpose of your funding request in one sentence. To fund the delivery of 100 biographical film packages for 100 people living with dementia, their primary carers, care workers and family, over two years.
When will the funding be required? 01/07/2018
How much funding are you requesting? Year 1: £75,000 Year 2: £75,000 Year 3: £0 Total: £150,000

Aims of your organisation:

Dementia is one of the biggest challenges our society faces today. Currently, there are over 800,000 people living with the disease in the UK, and the health and social care system is in crisis as there is no cure in sight. People living with dementia have a right to live hopefully and we help them to do so. We aim to improve the quality of life and quality of care of people living with dementia through filmmaking, reducing isolation and bringing families together. By making them our film stars, we aim to help people living with dementia to be as healthy and active as they can be. Finally, we aim to give respite to primary carers and to create a lasting memory of the person living with dementia for their family for years to come.

Main activities of your organisation:

We create biographical films for people living with dementia which are used to improve their quality of life and enhance their quality of care.

Our custom-made, free film package includes a long film and a short film, which both tell the life story of the person living with dementia. The two films have different uses and benefits:

? The Life Story (30 mins) is a slow-paced account of the person's life, providing them with individualised reminiscence therapy that boosts their mood with each viewing, and improves their self-esteem long-term

? The Care Profile (5 mins) is a quick, engaging introduction to the person's life for care workers, providing personal insight which improves communication and enhances care

Our trained filmmakers work closely with the person and their family over 6-8 weeks to produce the films. In doing so, we recognise each person as the individual behind their illness, and give them hope.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	3	7	5

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	no end date

Summary of grant request

Dementia is a public health crisis for our aging population; there are more than 70,000 people across London with dementia in 2017, and this is set to rise to 80,000 by 2021. The disease reduces people's quality of life, while making caring for them very challenging. Mike describes how the onset of dementia affected his partner Tom: 'with deficits affecting speech and decision-making so profoundly and rapidly' he became withdrawn and shied away from contact with friends and family. Possibly there was some embarrassment, fear of not being able to fully engage in company, feeling less valid.'

There is the urgent need for a lasting intervention that improves the mental health and emotional wellbeing of people with dementia, and enhances their quality of care. According to Richmond Dementia Action Alliance, 77% of people with dementia feel anxious or depressed and 67% do not always feel a part of the community. The Alzheimer's Society concluded last year that 'People with dementia are being failed by an NHS that is not person-centred enough' (Fix Dementia Care, 2016).

There is also the need for respite for primary carers who work tirelessly to care for their loved ones with the disease.

Our biographical films address these needs by boosting the mood of people with dementia on a regular basis, providing insight into the person's life for carers, and offering regular breaks to primary carers when the films are being watched.

Thanks to funding from the CBT last year, our films have improved the lives of 24 people with dementia and their primary carers, and family across London, but there are many more people who desperately need our service; we have a long waiting list of older Londoners who want a film package.

So, following the total success of our first project, we are applying for a larger grant of £150,000 over two years to fund the delivery of 100 more biographical film packages for Older Londoners.

For each case, one of our trained filmmakers will work closely with the person and family over 3 sessions to source and decide content, before producing the films and screening them at a premiere event, where they receive DVD and online versions to watch for life. By design, our service directly involves older people in managing and running it; they decide the times to meet our filmmakers, and have full control over their life story. Dementia does not discriminate, and neither do we. We welcome and celebrate people with a dementia diagnosis of all identities and from all backgrounds.

The NHS has clinically validated our innovative intervention. The ReBIND pilot study by SWLST Mental Health NHS Trust has provided robust evidence for the films' lasting impact.

We have a track record of excellence, being awarded the Outstanding Dementia Care Product of the Year 2016 and Charity Start-Up of the Year 2016. We've partnered with the Alzheimer's Society, AGE UK, and numerous care homes/providers across London, who all refer cases to us. We're part of the Dementia Action Alliance, and The Media Trust have trained our filmmakers. Our pioneering approach has received high-profile coverage in news outlets including BBC One, Radio 4, BBC World, Channel 4 and The Guardian.

All our freelancers get paid at least the London Living Wage. We closely work with a growing number of volunteers and try to give them something back by inviting them to training days about filmmaking and working with people with dementia. We are going green by reducing the use of paper in the office. We recycle most of our rubbish.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outstanding Dementia Care Product of the Year 2016

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

The Life Story film: 30-minute film which is a slow-paced, detailed biography of the person's life. Ten chapters show the person's best memories from birth to present, featuring images from family albums, interviews with the person and their family, and their favourite music tracks.

The Care Profile film: a 5-minute film which is a quick, compact overview of the person's life and their character, condensing the content of The Life Story film. It uses a voiceover rather than interviews to describe their story in a succinct, engaging way.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The Life Story film will boost the mood of the person living with dementia with each viewing, calming them down when they feel anxious, giving them joy when they feel sad, and helping them to recover from low moods quicker. They will become more capable as a result

The Life Story film will raise the self-esteem of the person living with dementia and give them the confidence to socialise more, equipping them with conversation topics about their life and helping isolated beneficiaries reconnect with their wider community

The Life Story film will provide the primary carer with respite with each viewing, as the person with dementia focuses on their film

The filmmaking process will bring family members together and provide a lasting memory of the person for their family for years to come, helping them to celebrate and remember the life of their loved one

The Care Profile film will inform care workers about the life and character of the person living with dementia, giving them personal insight which will help them to communicate better and provide better quality person-centred care

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

As we produce films that have a lasting impact, no additional funding will be required to keep the films achieving their outcomes beyond the period where we are funded by CBT. We will continue our core work of filmmaking beyond the period, which we will fund through the sales of our trading arm, community fundraising and grant fundraising.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

500

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Filmmakers' Salaries for 100 films	37,500	37,500	0	0
Production Expenses for 100 films	7,500	7,500	0	0
Overheads for 100 films	30,000	30,000	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	75,000	75,000	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Richmond Mayball Beneficiary (expected)	25,000	0	0	0
RPLC Rent Grant (confirmed)	6,000	6,000	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	31,000	6,000	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	50,000	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Filmmakers' Salaries for 100 films	37,500	37,500	0	0
Production Expenses for 100 films	7,500	7,500	0	0
Overheads for 100 films	30,000	30,000	0	0
TOTAL:	75,000	75,000	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: February	Year: 2017
-----------------------	---------------------------	----------------------

Income received from:	£
Voluntary income	0
Activities for generating funds	65,635
Investment income	0
Income from charitable activities	51,500
Other sources	0
Total Income:	117,135

Expenditure:	£
Charitable activities	79,084
Governance costs	0
Cost of generating funds	12,577
Other	10,218
Total Expenditure:	101,879
Net (deficit)/surplus:	15,256
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	15,256

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	29,639
Long-term liabilities	0
*Total Assets (A):	29,639

Reserves at year end	£
Restricted funds	14,500
Endowment Funds	0
Unrestricted funds	15,139
*Total Reserves (B):	29,639

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In the current financial year since 1 March 2017 we have almost doubled turnover and managed to raise almost 67% of all funds ourselves, with only 33% coming from Grants. See Financial Forecast for 2017/18

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	24,000
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Richmond Parish Land Charity (RPLC)	40,000	30,000	30,000
RPLC Rent	0	6,000	6,000
Hampton Fuel Allotments	0	0	10,000
Blg Lottery	0	0	10,000
Healthcare Management Trust	0	0	37,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Henry Hudson**

Role within **Grants Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Migrants Resource Centre	
If your organisation is part of a larger organisation, what is its name? n/a	
In which London Borough is your organisation based? Haringey	
Contact person: Mr Wayne Mysilk	Position: Chief Executive
Website: http://www.migrantsresourcecentre.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 291789
When was your organisation established? 07/05/1985	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances		
Please describe the purpose of your funding request in one sentence. Provide Immigration legal advice to homeless migrants in NHS hospitals to ensure they receive appropriate care in hospital and on discharge.		
When will the funding be required? 01/04/2018		
How much funding are you requesting?		
Year 1: £31,242	Year 2: £32,180	Year 3: £33,145
Total: £96,567		

Aims of your organisation:

Migrants Resource Centre (MRC) has worked for over 30 years to help migrants, refugees, and asylum seekers overcome the barriers that prevent them from fully participating in British society. MRC provides the most critical services to assist migrants to secure their rights, integrate into British society, and build new lives in the UK.

Our delivery partner for this project, Pathway, is the UK's leading homeless healthcare charity. Pathway works to improve the quality of healthcare for homeless people and other excluded groups. The particular innovation they have developed and championed is GP and nurse led multi-disciplinary care coordination teams for homeless people admitted as an emergency to hospital.

Main activities of your organisation:

MRC's legal service offers advice and representation on immigration, asylum and statelessness, as well as a range of social welfare issues; general advice on issues including: Benefits, Debt and Money Advice, Employment, Housing and Homeless, Health and Community Care.

Our Integration and community development service offers classes including ESOL, job search skills, IT skills, and civic participation. The service offers job search and employment support sessions, and health and well-being support & counselling.

Our policy and voice programmes use the evidence and experience from our services to influence immigration and asylum policy with the aim of creating a fair and efficient system for all who use it. In doing so, we support a range of community groups and individual migrants and refugees to have a voice in the policies and issues that affect them.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
25	8	8	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	10-year lease

Summary of grant request

Life on the streets is hard, being homeless is extremely bad for your health. Disease rates can be ten times higher than those found in the housed population. Getting ill can also be a trigger for homelessness, through losing your job, or struggling to manage life with a mental health or addiction problem.

Pathway has found that over 50% of homeless patients who come under the care of Pathway teams in London hospitals are recent migrants ? many with Insecure Immigration status and no recourse to public funds.

Continues overleaf

Continued from previous

These individuals all experience severe and multiple disadvantage, including homelessness, substance misuse, mental illness, physical illness, extreme poverty, and often no recourse to public funds.

This means such people have

- i) virtually no awareness of their legal rights
- ii) no way to obtain legal representation to uphold their rights

Often, there are very few acceptable options to provide appropriate health care or a safe hospital discharge-plan because the destitution may reflect the intended harshness of government policy, which has openly set out to deter undocumented migrants or secure their removal and to reduce net migration.

It is crucial that such patients - already disadvantaged due to their immigration status, unemployment and illness - have a roof over their head when they leave hospital. Legal advice is key to ensuring that, as far as the law allows, this happens. Because of the changing nature of the law, the Pathway team requires up-to-date legal advice.

This project will ensure that homeless migrant patients at two major hospitals (UCLH & Royal London) receive the best medical care and discharge plan possible. This will be achieved by providing immigration legal advice to the specialist homeless teams treating destitute patients in London so they can have all the information required to support patients in hospital and on discharge.

The Pathway model of integrated care operates within NHS services, bringing together teams of NHS, local authority and voluntary sector professionals to improve healthcare for homeless people. Each team includes a specialist GP, nurses, housing professionals and Pathway Care Navigators: people who were once homeless who we train to support homeless patients.

MRC will provide on-the-spot, specialised immigration focused legal advice, committed solely to representing the interests of the individual homeless patients. The expertise, understanding and litigation experience of Immigration solicitors to ensure the legal rights of the patients are both identified and enforced will help to improve outcomes for the patients.

This project will work in tandem with our existing outreach project providing legal advice to homeless & destitute migrants attending British Red Cross support services.

We are proud to see ourselves as a migrant-led organisation. MRC has an extensive service-user-engagement programme, delivered by a dedicated Customer Experience Manager. Service user voices are gathered through surveys and focus groups. Service users co-produce services and with staff on project teams. A service user advisory panel will have a voice at management and board level.

MRC's mission is to enable people of diverse origins to make the UK their home and to enrich British society by building community through mutual respect and partnerships. We ensure that our services are accessible by outreach sessions, making available interpreters, and maintaining an equal opportunities policy.

Continues overleaf

Continued from previous

Our services are delivered with the support of a wide range of skilled and dedicated volunteers from all over the world. Many of our staff started as service users or volunteers. We value and support our volunteers by giving clear roles and activities to and ensuring they are trained, supported and supervised.

To reduce our carbon footprint we have: tax efficient bicycle purchase scheme; electronic report dissemination; office recycling.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

MRC's legal advice service has quality marks/accreditation from: Specialist Quality Mark (SQM), OISC level 3; the Solicitors Regulation Authority; Law Society Accreditation; Legal Aid Agency.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Telephone advice: Immigration and immigration related matters, as appropriate, to homeless patients in hospital or to Pathway homeless teams that support them. Provision of advice may include conducting research, contacting other agencies and organisations, or other work as required to provide appropriate support to the client, patient, or hospital team.

Email support: Immigration and immigration related matters, as appropriate, to homeless patients in hospital or to Pathway homeless teams that support them. Provision of advice may include conducting research, contacting other agencies and organisations, or other work as required to provide appropriate support to the client, patient, or hospital team.

Multidisciplinary Team Meetings: attend regular Multi-Disciplinary Team (MDT) meetings to provide specialist legal input, review project activities and outcomes, and to share learning.

Hospital visit: In some cases, the immigration caseworker will attend the hospital to meet the patient directly. Provision of advice may include conducting research, contacting other agencies and organisations, or other work as required to provide appropriate support to the client, patient, or hospital team.

Legal representation: MRC will take the homeless patient on as a client if they have an immigration issue for which legal aid is available (e.g. asylum, exceptional case funding) or there is other free advice available (e.g. MRC's strategic immigration casework fund or statelessness casework fund).

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Homeless migrant patients benefit from immigration legal advice provided to Pathway teams and health care providers or to the patient directly, in order to maximise the health and social care provided to them.

Homeless migrant patients receive legal representation to secure immigration status where legal aid is available (e.g. asylum or exceptional case funding) or where free advice is available (e.g. statelessness).

?Bed blocking? caused by prolonged arguments over rights to community services is reduced.

Re-admissions to hospital caused by lack of appropriate community support are reduced.

Homeless migrant patients? long-term life chances are improved.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We have a fundraising strategy that aims to diversify our funding across trusts, individual donors, and earned income. We are also identifying pro bono legal partners to further develop innovative solutions to provision of legal services for homeless migrants in London.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

250

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (30%)

Hackney (20%)

Islington (10%)

Camden (30%)

Westminster (10%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

71-80%

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
- Senior Caseworker (50% FTE)	18,689	19,250	19,827	57,766
- Legal Administrator (10% FTE)	3,124	3,218	3,314	9,657
- Supervising Solicitor (2% FTE)	972	1,002	1,032	3,006
Operational Costs Total	22,786	23,469	24,173	70,428
- Rent	2,409	2,481	2,556	7,446
- Post, courier	132	136	140	408
- Stationery, Photocopy	173	178	184	535
- Phone	191	197	203	592
- IT costs	231	238	245	714
- Overheads (audit, insurance, etc.)	1,650	1,700	1,750	5,100
Running Costs Total	4,787	4,930	5,078	7,446
- Pathway Management	2,000	2,060	2,122	6,182
- MRC Legal Services Manager (2% FTE)	990	1,019	1,050	3,059
- MRC Fundraiser (2% FTE, M&E)	810	834	859	2,503
Management Total	3,799	3,913	4,031	11,743
TOTAL:	31,372	32,313	33,282	96,967

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
- Senior Caseworker (50% FTE)	18,689	19,250	19,827	57,766
- Legal Administrator (10% FTE)	3,124	3,218	3,314	9,657
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- Overheads (audit, insurance, etc.)	1,650	1,700	1,750	5,100
Running Costs Total	4,787	4,930	5,078	7,446

REVISED (more detailed) project budget 14512 MRC

- Pathway Management	2,000	2,060	2,122	6,182
- MRC Legal Services Manager (2% FTE)	990	1,019	1,050	3,059
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TOTAL:	31,372	32,313	33,282	96,967

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Management	3,799	3,913	4,031	11,743
Running Costs	4,787	4,930	5,078	14,795
Operational Costs	22,786	23,469	24,173	70,428
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	31,372	32,313	33,282	96,967

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Management	3,799	3,913	4,031	11,743
Running Costs	11,743	4,930	5,078	14,795
Operational Costs	22,786	23,469	24,173	70,428
TOTAL:	31,372	32,313	33,282	96,967

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	744,020
Activities for generating funds	0
Investment Income	24,700
Income from charitable activities	392,108
Other sources	397,313
Total Income:	1,558,141

Expenditure:	£
Charitable activities	1,318,703
Governance costs	0
Cost of generating funds	67,371
Other	0
Total Expenditure:	1,386,074
Net (deficit)/surplus:	172,067
Other Recognised Gains/(Losses):	32,438
Net Movement In Funds:	204,505

Asset position at year end	£
Fixed assets	165,052
Investments	922,438
Net current assets	453,432
Long-term liabilities	
*Total Assets (A):	1,540,922

Reserves at year end	£
Restricted funds	143,144
Endowment Funds	0
Unrestricted funds	1,397,778
*Total Reserves (B):	1,540,922

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	100,079	114,334	43,425
London Councils	0	0	0
Health Authorities	48,500	48,500	45,000
Central Government departments	59,182	16,666	234,700
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Aurum Charitable Trust	0	0	90,000
Comic Relief	0	0	61,347
Esmée Fairbairn	0	3,750	60,000
Mira Media	0	0	53,154
Trust for London	56,100	48,000	62,130

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Wayne Myslik**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Redbridge Citizens Advice Bureau	
If your organisation is part of a larger organisation, what is its name? National Association of Citizens Advice	
In which London Borough is your organisation based? Redbridge	
Contact person: Mr Mark Kirk	Position: CEO
Website: http://https://www.citizensadvice.org.uk/local/redbridge/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1091547
When was your organisation established? 09/04/1939	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More Londoners with Improved economic circumstances More people accessing debt and legal services		
Please describe the purpose of your funding request in one sentence. To assist clients and GPs by taking referrals from GPs for those of their patients whose underlying problems might be addressed with our advice.		
When will the funding be required? 01/01/2018		
How much funding are you requesting?		
Year 1: £52,431	Year 2: £52,689	Year 3: £55,593
Total: £160,713		

Aims of your organisation:

We provide free, confidential and impartial advice and campaign on big issues affecting people's lives.

Our goal is to help everyone find a way forward, whatever problem they face.

The Charity's objects are to promote any charitable purpose for the public benefit by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress in particular, but without limitation, for the benefit of the community in Redbridge and surrounding areas.

Main activities of your organisation:

CAR provides advice to Redbridge residents, especially those who lack knowledge about their rights and responsibilities. We provide access to services to effect positive change in their lives. In 16/17, CAR helped 3231 clients, of whom 1310 received detailed advice; for those who gained financially, we noted outcomes of £2.65m, despite far from complete recording.

Our 45 volunteers reflect the diversity of our community and provide the bulk of our administration and advice, supported by supervisors. We actively recruit, train and support our valued volunteers on a continual basis increasing their confidence and employability. CAR projects include: welfare benefits, debt, employment advice and outreach projects for cancer patients and for social housing residents.

CAR leads Redbridge Advice Network to improve access to advice services for the community. It comprises over 30 agencies with six on the steering group, and encourages interworking by providing training and seminars on emerging advice needs.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	8	7	45

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	2 years

Summary of grant request

NEED

Redbridge people need advice: none of CAR, our partner advice agencies, councillors or MPs can come close to meeting the demand for our help. It is well documented that levels of indebtedness and anxiety are continuing to rise.

GPs are short of time: nationally, they spend 19% (and rising) of their consultation time on non-health matters. Developing social prescribing will help to address that and to ensure more appropriate interventions for patients.

HOW DELIVERED

Our delivery model has GPs sending a patient's name and phone number to CAR.

We contact the client and arrange a productive consultation in a familiar surgery setting with a volunteer backed by experts.

Our project officer will focus on developing and managing relationships with GPs, as well as overseeing the operations. They will be supported by a volunteer coordinator and an advice supervisor.

We are ready to start, having initial GP practices, a project board and project roles mapped out, a plan, communications strategy, governance standards and a risk management plan.

PROJECT AIMS

We will enable GPs to add social prescribing to their portfolio of patient support tools. CAR will assist patients/clients, often with debt and welfare issues for which we can readily measure the benefits, which are very significant for the individual and the local community. We will help many with housing problems, often avoiding homelessness, and with employment difficulties. This assistance will reduce anxiety and have consequent health benefits. Those will, in turn, reduce individuals' reliance on their GPs, reducing appointments and prescriptions. Such social prescribing by GPs will be a more appropriate disposal for their patients and will enable GPs to use their time more productively.

WHY CAR

We have researched similar programmes elsewhere in England, and have gained invaluable experience through our own small pilot project.

CAR has a long and successful history of advice and outreach work, and of managing projects on behalf of funders. In 16/17, we helped 3231 clients, 1310 receiving detailed advice and accruing very significant benefits.

We have recently overhauled our operation to become more client-focussed, effective and efficient.

The project delivers the Trust's outcomes of improving many Londoners' economic circumstances, enabling many to access debt and legal services.

TRUST PROGRAMME OUTCOMES

CAR will help many to reschedule debts and/or gain benefits they are entitled to. Clients will manage their money better with our assistance.

Others will be helped directly with housing problems and employment problems.

We will refer some to our local law firm partners for free initial advice on employment or family law issues, and to other partners who can give free specialist advice.

CAR satisfies the Trust's PRINCIPLES OF GOOD PRACTICE.

Service users are randomly surveyed for feedback, and will be for this specific project. We will convene focus groups of clients to identify problems and improvements to the methodology. Some clients become volunteers. And, of course, GP practices will be central to the management and development of the project, both formally and informally.

Our volunteers, staff and client profiles attest to our inclusiveness and openness to all, and accurately reflect the Redbridge population, one of the most diverse in London. Volunteers are at the heart of our operation. There is an induction programme and training programmes tailored to each role. Each volunteer has a mentor, and specialist support is always available when they are seeing clients. We have volunteer meetings, newsletters, and daily briefings and volunteers' work is reviewed with detailed feedback.

We are reducing our carbon footprint by moving our paper systems to electronic, installing a new printer to reduce waste, and a new smart meter for our electricity usage.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard with Casework Accreditation

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Train 27 volunteers over the grant period to give general advice in a surgery setting to clients referred by GPs, and to provide a daily referral service to participating GPs, following up with every client within 24 hours.

Engage 16 GP practices in active participation in our social prescribing referral scheme, 5 of which will host our appointments with clients.

Schedule 24 appointments per week (1200 per year), with specialist followups for those who need it that are underwritten by other funding arrangements.

Measure benefits to all involved, especially those to GPs and the wider health community which are not well documented elsewhere.

Communicate effectively with clients, GPs, volunteers and other stakeholders to discern improvements to the project and the model, and with potential funders and supporters with a view to the long term continuation of the service.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

The wellbeing of 1000 clients per year will be improved, and their anxiety and dependence on NHS services reduced (this allows for some missed appointments).

The economic circumstances of many of those clients will be improved: recent experience suggests direct financial benefits to over 30% of clients, housing advice including avoidance of homelessness to 20%, debt support including rescheduling to 12% and employment issues to 9%.

GPs and their staff will save time in consultations with 1000 patients per year, and have fewer followup appointments with them.

10 volunteers will gain paid employment through having had the training and experience provided by the project.

The local health community will be very well aware of the soft and hard benefits and cost benefits of this service, and factor it into their long-term planning.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. We expect to attract recurrent funding from the CCG in future, as happens elsewhere. That is presently unrealistic without further proof of concept and while their finances are under such pressure.

We will ensure that benefits are quantified and obvious, and made very clear to the CCG through our communications strategy.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,040

In which Greater London borough(s) or areas of London will your beneficiaries live?

Redbridge (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs (1fte)	32,645	33,298	33,963	99,906
External Quality Assurance checking	2,000	2,040	2,081	6,121
Project costs: recruitment,travel expenses,training,materials etc	6,300	5,814	5,930	18,044
Office equipment	1,000	1,000	0	2,000
External evaluation	0	0	2,500	2,500
CAR overheads (20%)	10,486	10,538	11,119	32,143
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	52,431	52,690	55,593	160,714
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs (1fte)	32,645	33,298	33,963	99,906
External Quality Assurance checking	2,000	2,040	2,081	6,121
Project costs: recruitment,travel expenses,training,materials etc	6,300	5,814	5,930	18,044
Office equipment	1,000	1,000	0	2,000
External evaluation	0	0	2,500	2,500
CAR overheads (20%)	10,486	10,538	11,119	32,143
TOTAL:	52,431	52,690	55,593	160,714

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary Income	140,018
Activities for generating funds	0
Investment income	62
Income from charitable activities	259,063
Other sources	287
Total Income:	399,430

Expenditure:	£
Charitable activities	388,311
Governance costs	4,895
Cost of generating funds	5,556
Other	0
Total Expenditure:	398,762
Net (deficit)/surplus:	668
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	668

Asset position at year end	£
Fixed assets	2
Investments	0
Net current assets	109,865
Long-term liabilities	0
*Total Assets (A):	109,867

Reserves at year end	£
Restricted funds	4,872
Endowment Funds	0
Unrestricted funds	104,995
*Total Reserves (B):	109,867

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
91-100%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The planned £42,596 16/17 deficit enabled us to radically change our operational model without reducing service, and to effect a successful CEO changeover.

The planned £42,225 17/18 deficit will smoothe a funding shortfall while maintaining

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	124,178	192,329	171,365
London Councils	0	0	0
Health Authorities	26,000	37,423	37,423
Central Government departments	0	0	0
Other statutory bodies	156,568	158,540	118,070

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery (ASTF programme)	156,568	92,323	0
Big Lottery (Reaching Communities)	0	66,317	80,070
Trust for London	0	0	38,000
Santander	4,510	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mark Kirk**

Role within **CEO**
Organisation:

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Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Release Legal Emergency and Drugs Service Ltd	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Islington	
Contact person: Ms Niamh Eastwood	Position: Executive Director
Website: http://www.release.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 801118
When was your organisation established? 01/11/1967	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances		
Please describe the purpose of your funding request in one sentence. Funding for a full time solicitor to provide housing, debt and welfare representation through Release's community legal service targeting vulnerable adults.		
When will the funding be required? 02/04/2018		
How much funding are you requesting?		
Year 1: £43,500	Year 2: £45,500	Year 3: £46,750
Total: £135,750		

Aims of your organisation:

Release is the UK centre of expertise on drugs and drug laws. Through the provision of expert drug advice and legal services we seek to reduce the harms faced by people who use drugs or who are affected negatively by drug laws. Our community legal service is targeted specifically at people who suffer from or have a history of addiction, or who are involved in sex work, and where poverty and stigmatisation are inevitably intertwined with their legal problems. Release campaigns directly on issues that impact on our clients - it is their experiences that drive the policy work that the organisation does and why we advocate for evidence-based drug policies that are founded on principles of public health rather than a criminal justice approach. Release believes in a just and fair society where drug policies reduce the harms associated with drugs, and where those who use drugs are treated based on principles of human rights, dignity and equality.

Main activities of your organisation:

? Community legal outreach service -based in seven sites across London, and supporting over 1200 people annually, the service seeks to address a range of social welfare legal issues.

? National Helpline ?operates for 20 hours a week, receiving approximately 5000 queries a year. Advice is sought on a myriad of matters including drugs and the criminal law, police complaints and harm reduction advice.

? Youth programme (?Y.Stop?) ?Y-Stop seeks to empower marginalised young people (especially young people of colour) to cope with police stop and searches in a way that reduces the risk of the interaction escalating.

? Counselling service ?an outreach counselling service provided to people with drug and alcohol problems.

? Policy and advocacy ?Release undertakes primary and secondary research analysing the impact of laws and policies on people who use drugs both within the criminal justice and health spheres. This research, and the client?s experiences, are used as a basis for our advocacy work.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
10	2	12	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	9 months

Summary of grant request

People who use drugs problematically are a hidden population, experiencing marginalisation and stigmatisation. They often face a myriad of legal problems driven by their drug use and the deprivation they experience. The provision of legal services to this vulnerable group can be key to engagement with formal treatment settings and stabilisation or cessation of drug use. There are an estimated 52,000 to 67,000 opiate and crack cocaine users in London. Public Health England has reported that 30% of those who presented to treatment for opiate dependency had a housing problem. In 2017 of those accessing our legal services 48% presented with housing difficulties (14% homeless); 62% had benefit problems; and 24% had debt issues.

The outreach service would be delivered in three sites and managed by a full time solicitor. The solicitor would attend a site for four hours a week seeing a total of eight clients at each project. The sites will operate in boroughs with high levels of drug use and/or deprivation - the following services have agreed to host the service: Connections at St Martin's on the Field (Westminster); Change Grow Live (Waltham Forest) and Reset (Tower Hamlets). All follow up work is undertaken at the office. The type of service provided will include casework and representation on debt, housing and welfare issues.

The aim of this work is to ensure that people who use drugs problematically have their legal rights realised and their economic circumstances improved. The vast majority of people who are dependent on heroin and/or crack cocaine have suffered some trauma ? physical or sexual abuse, bereavement, abandonment ? or have mental health problems. By providing outreach legal services, we are meeting people where they are at, ensuring that the service is accessible and supportive of their needs. By resolving clients' legal problems, through the provision of debt and legal services, they experience improved housing security and better economic circumstances. Ultimately, the resolution of such problems can bring stability to an individual's life, giving them greater control over their substance use and, potentially, lead to better engagement with services.

Release has been providing legal services to people who use drugs for over 50 years and has a positive reputation amongst those who access our services. Clients accessing our services know that we promote policies that seek to improve treatment services, enhance harm reduction approaches and end the criminalisation of people who use drugs. Our legal team are well versed in issues specific to our clients and have an understanding of legislation that impact directly on those we work with.

The delivery of this work will undoubtedly improve the economic circumstances of not only those clients directly accessing our service but also their families. In the last twelve months we have recorded over £170,000 of financial outcomes for clients this includes debts written off, income benefits secured, and rent arrears being extinguished.

Service users are involved in all aspects of our work: a member of the Release Board is a former service user; we provide volunteering opportunities for current and ex-service users; and consult with service user groups at projects where we work to ensure that the service we provide is meeting their needs. Release is fully committed to equal opportunities. Volunteers all receive induction and ongoing training, as well as being provided with opportunities to network with external partners (we have assisted legal volunteers in securing placements at law firms and chambers). We work actively to reduce our carbon footprint with all recyclable materials recycled (report available if required), file digitisation, and using suppliers who have committed to green policies including renewable energy providers.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Release holds the 'Advice Quality Standard' awarded by Recognising Excellence. Release is also recognised as a 'Centre of Excellence' by the London Legal Support Trust, an award we have held for the last three years.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Three legal clinics provided a week. Two based in drug services in Tower Hamlets and Waltham Forest and one in Westminster at a centre for homeless people. The service will see up to 24 people a week, with at least 1080 people accessing legal and debt services over the grant period.

Debt advice and representation provided to at least 405 people over the three year grant period.

Housing advice and representation provided to at least 600 people over the grant period.

At least 105 people who are street homeless receive support to secure stable housing.

Benefit advice and representation provided to 510 people over the period of the grant.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Individuals accessing the community legal welfare services will experience an increase in their income, leading to an improvement in their economic well-being.

Individuals accessing the community legal welfare service will have improved housing security.

People who use drugs problematically will be able to address their substance use and experience improvement in their lives and overall health and well-being.

Risk of relapse reduced due to accessing the community legal welfare service.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Through significant evaluation of the community legal outreach service we will aim to evidence both the cost benefit of the service locally and the social, health and economic benefits to the beneficiaries of the service. This will be used as a basis to secure funding through local authority grants and/ or from the host drug treatment projects.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

360

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hackney (33%)

Tower Hamlets (33%)

Westminster (34%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

61-70%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor's Salary (FT)	33,106	34,196	35,093	102,395
Employers National Insurance	3,407	3,557	3,681	10,645
Employers Pension Contribution	662	1,026	1,053	2,741
Support Costs (professional fees; insurance; office)	6,325	6,721	6,923	19,969

TOTAL:	43,500	45,500	46,750	135,750
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor's Salary (FT)	33,106	34,196	35,093	102,395
Employers National Insurance	3,407	3,557	3,681	10,645
Employers Pension Contribution	662	1,026	1,053	2,741
Support Costs (professional fees; insurance; office)	6,325	6,721	6,923	19,969
	0	0	0	0

TOTAL:	43,500	45,500	46,750	135,750
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	389,281
Activities for generating funds	189,505
Investment Income	129
Income from charitable activities	
Other sources	0
Total Income:	578,915

Expenditure:	£
Charitable activities	571,798
Governance costs	12,698
Cost of generating funds	15,909
Other	0
Total Expenditure:	600,405
Net (deficit)/surplus:	-21,490
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-21,490

Asset position at year end	£
Fixed assets	1,740
Investments	0
Net current assets	212,045
Long-term liabilities	24,834
*Total Assets (A):	188,951

Reserves at year end	£
Restricted funds	101,465
Endowment Funds	0
Unrestricted funds	87,486
*Total Reserves (B):	188,951

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A however we will be relocating to new office premises in the summer of 2018 as our current lease comes to an end and the proposed rent increase is unaffordable.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	14,000	14,000	0
London Councils	0	0	0
Health Authorities	32,200	38,300	47,300
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Open Society Foundation	259,677	265,450	124,980
Esmée Fairbairn	70,000	40,000	50,000
Big Lottery Fund	34,210	46,969	47,719
Legal Education Foundation	0	42,000	44,177
Trust for London	30,000	37,500	0

Declaration

I confirm that, to the best of my knowledge, all the Information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Niamh Eastwood**

Role within **Executive Director**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Tower Hamlets Law Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Tower Hamlets	
Contact person: Mr Martin South	Position: Chief Executive
Website: http://www.thlc.co.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 287282
When was your organisation established? 04/04/1984	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty		
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services		
Please describe the purpose of your funding request in one sentence. Core funding for free legal services to disadvantaged people, allowing time for the development of sustainable alternative funding following substantial cuts to legal aid.		
When will the funding be required? 02/04/2018		
How much funding are you requesting?		
Year 1: £75,000	Year 2: £50,000	Year 3: £25,000
Total: £150,000		

Aims of your organisation:

The relief of poverty amongst persons resident or working in Greater London, and in particular in the London Borough of Tower Hamlets, by providing such persons with legal services which they could not otherwise obtain or which it would not be reasonably practicable or appropriate to obtain elsewhere.

The advancement of education amongst persons resident or working in the benefit area.

The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.

Main activities of your organisation:

We provide high quality legal advice and representation, mainly for free (and, where this is not possible, at a low cost), mainly to people who live or work in the London Borough of Tower Hamlets. Our clients are from a wide variety of ethnic minority community groups. We focus on housing, welfare benefits, immigration and employment law.

We currently have legal aid contracts in housing and immigration. We also provide advice on welfare benefits, housing and immigration under a contract with the London Borough of Tower Hamlets, and employment advice through regular pro bono evening advice sessions.

Our professional services take on matters from initial enquiry to representation in the Higher Courts, as necessary to resolve our clients' problems. Our caseworkers rely on support staff and dedicated volunteers, collaborating to deliver effective, high quality legal services at low cost.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
5	10	12	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Expiring on 25/12/2019.

Summary of grant request

We seek a three-year grant of £150,000 to enable us to continue providing services while we develop sustainable sources of funding for the future.

Our services cover specialist legal advice and representation in courts and tribunals on welfare benefits, housing and immigration law. Services are free to clients. The law centre is the only organisation of its kind in Tower Hamlets (and further East: there is no law centre in Newham, or Barking and Dagenham, for example, and we often see clients from those areas).

We work in one of London's most deprived boroughs, with half of older people and a quarter of children living in income-deprived households (the latter is the highest proportion in England). Our clients include women fleeing domestic violence, people in housing crisis, those with complex benefit challenges, and disabled people. Years of austerity policies and changes to social security benefits have profoundly damaged lives here, and we see no prospect of improvement in the foreseeable future.

Many of our clients have nowhere else to go for help in asserting their basic rights. We often turn people away because we lack the capacity to take on more cases, and it is difficult (sometimes impossible) to refer them elsewhere.

Alongside the increase in need for our services, our capacity to deliver them has suffered a huge blow: cuts to legal aid in 2013 meant that the law centre lost 70% of its income, necessitating staff redundancies, pay cuts, and relocation to smaller shared premises. Nationally, the number of people helped with social welfare law cases (including housing and welfare benefits) has dropped by 79% since the legal aid cuts.

The law centre has had to take strong medicine to survive, but its survival – and the crucial services it offers – remain in jeopardy unless sustainable long-term sources of income can be developed.

The grant will:

- *enable us to continue to deliver legal casework on behalf of clients. We will do this in the same way as at present – meeting clients to discuss their problems and conducting legal work on their behalf in our offices and at courts and tribunals.

- *buy us time to develop sustainable sources of funding. That work will be done chiefly by our trustees and senior staff. It will take time for the work to produce results, and some of the things we will need to do in order to generate income will themselves require expenditure.

The outcome of this work will be to enable more people to access crucial legal services by ensuring that the law centre can continue to operate in the future; and by increasing the number of people that we are able to help year on year.

We have a formal diversity policy, and it is an ingrained part of our culture that we monitor performance against it continuously and use the findings to inform what we do. Members of the Tower Hamlets community make up most of our staff, our Board of Trustees and our volunteers. Like our clients, they are a very diverse group with a wide range of backgrounds, and we prize the collective strength this gives us. We regularly collect feedback from our clients and use it to improve our services.

Continues overleaf

Continued from previous

Volunteers are extremely important to our work, and we work hard to maintain excellent, reciprocal and mutually beneficial relationships with them. We are currently applying for accreditation to the Investing in Volunteers quality standard.

We have taken some steps to reduce our carbon footprint, printing less and recycling paper waste, but we want to do more ? particularly around an office energy policy.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are accredited to the Law Society's Lexcel standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Free legal advice and representation on housing and welfare benefits cases to people in and near Tower Hamlets. We will at least maintain the number of cases we work on in year one (992) and expect to increase this by at least 5% in each of years two and three.

Improve our management systems (and ability to generate income from the few cases that qualify for legal aid) by: improving our IT infrastructure and acquiring new case management software; defining KPIs and improving performance management; reducing office energy consumption and environmental impact; and recruiting dedicated casework administration staff.

Launch an individual giving programme, starting with the creation of an alumni network which will reach out to the hundreds of lawyers who have contributed to our work over our 40 year history.

Define and implement a corporate sponsorship strategy, including identification of key targets, researching the most effective ways of approaching them, creation of pitch materials and management of events to attract sponsors.

Raise our profile by implementing a marketing and advertising strategy (including branding and badging of the premises; production of digital advertising material for funders, clients, alumni, volunteers and partners; social media strategy and enhanced web presence; editorial coverage in local and national media).

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Individual clients and their families better off as the result of having had specialist legal advice and representation, including people securing social security benefits, homeless people gaining homes, tenants able to remain in their homes and to require their landlords to repair them.

Reduced inequality and poverty in our community, especially in light of the current economic and political situation; access to justice for the community overall as well as the individuals within it; a better functioning society.

Increasing our capacity to take more cases and maximising our income from them when legal aid remains available; allowing the law centre to give a better account of its activities to all stakeholders; empowering staff and volunteers, and reducing the environmental footprint of the law centre's activities.

Generating sustainable unrestricted income that will enable us to continue operating into the future with a secure funding base; and to expand our work.

Rebuilding the law centre's profile and expanding our network; underpinning Activities 2-4; fuelling membership numbers and making it easier to recruit more volunteers. All of this would have a significant impact in terms of continued and sustainable revenue generation in the medium to long term.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Our Strategic Plan 2016-2019 is aimed at securing new sources of income to ensure long term sustainability. We will launch an individual giving strategy starting with a new alumni network; develop relationships with new corporate sponsors; and dramatically improve our online presence to support both these. We will also improve our management systems so we make more from legal aid.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,300

In which Greater London borough(s) or areas of London will your beneficiaries live?

Tower Hamlets (80%)

London-wide (20%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Activity 1 - Free Advice and Representation	405,000	420,000	440,000	1,265,000
Activity 2 - Improved Management Systems	20,000	20,000	20,000	80,000
Activity 3 - Individual Giving Programme	5,000	6,000	6,000	17,000
Activity 4 - Corporate Sponsorship	4,000	4,000	4,000	12,000
Activity 5 - PR and Marketing	6,000	6,000	6,000	18,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	440,000	456,000	476,000	1,392,00

What Income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Legal Aid (current / expected)	114,000	114,000	114,000	342,000
L.B. Tower Hamlets (current / expected)	150,000	150,000	150,000	450,000
Corporate Donations (current / expected)	65,000	65,000	65,000	195,000
Grants from Trusts (current / expected)	10,000	10,000	10,000	30,000
TOTAL:	339,000	339,000	339,000	1,017,00

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Trust for London (for specific aspects of our immigration work)	45,000	45,000	45,000	135,000
TOTAL:	45,000	45,000	45,000	135,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Activity 1 - Free Advice and Representation	40,000	25,000	15,000	80,000
Activity 2 - Improved Management Systems	20,000	15,000	5,000	40,000
Activity 3 - Individual Giving Programme	5,000	2,000	0	7,000
Activity 4 - Corporate Sponsorship	4,000	3,000	1,000	8,000
Activity 5 - PR and Marketing	6,000	5,000	4,000	15,000
	0	0	0	0
TOTAL:	75,000	50,000	25,000	150,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	65,424
Activities for generating funds	0
Investment income	14
Income from charitable activities	356,061
Other sources	0
Total Income:	421,499

Expenditure:	£
Charitable activities	466,184
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	466,184
Net (deficit)/surplus:	-44,685
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	44,685

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	90,067
Long-term liabilities	36,224
*Total Assets (A):	53,843

Reserves at year end	£
Restricted funds	37,188
Endowment Funds	0
Unrestricted funds	16,655
*Total Reserves (B):	53,843

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

- Revision of Memorandum and Articles of Association.
- Recruitment of six new trustees (overall total of 12).
- Termination of lease of premises previously used for storing the law centre's files.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	197,788	170,890	165,704
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	179,557	67,708	125,772
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Tudor Trust	29,000	29,000	0
Trust for London	9,250	37,000	36,750
Big Lottery ASTF	24,944	12,467	0
London Legal Support Trust	0	5,000	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Martin Christopher South**

Role within **Chief Executive**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Black Training and Enterprise Group (BTEG)	
If your organisation is part of a larger organisation, what is its name? BTEG	
In which London Borough is your organisation based? Islington	
Contact person: Mr Jeremy Crook	Position: Chief Executive
Website: http://www.bteg.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1056043
When was your organisation established? 18/04/1996	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More equalities organisations with enhanced voice, advocacy and representation skills		
Please describe the purpose of your funding request in one sentence. To support BAME organisations in London to have a stronger presence and be better positioned and structured to work in collaboration		
When will the funding be required? 01/04/2019		
How much funding are you requesting?		
Year 1: £56,820	Year 2: £57,520	Year 3: £0
Total: £114,340		

Aims of your organisation:

BTEG's overall aim is to end racial discrimination. We do this by championing equality and fairness, tackling racial inequalities and increasing opportunities for BAME communities in education, employment and enterprise.

AIMS

1. To reduce inequalities for Black, Asian and Minority Ethnic (BAME) people in education, employment and enterprise.
2. To ensure that national and local policy and decision making includes a focus on achieving race equality.
3. To build coalitions, networks and partnerships to have the greatest impact on achieving race equality.
4. To ensure the sustainability of BTEG.

Main activities of your organisation:

We combine influencing national policy (through our action research and our role on government advisory bodies) with the delivery of services for young people aged 11-30.

Routes2Success: A London role model programme that uses a volunteer from BAME backgrounds to inspire young BAME people to succeed in education, employment and enterprise. <http://bit.ly/1kmk2kH>

Criminal justice system and young people: A national initiative to improve outcomes for young BAME people in the criminal justice system. <http://bit.ly/1djJwOv>

Moving On Up: An initiative aimed at increasing the employment rates of young black men in London, aged 16-24 <http://bit.ly/2dkN4zL>

Strategic Partner for Joseph Rowntree Foundation (JRF): Managing the poverty and ethnicity demonstration projects programme to capture learning that can be used by JRF and others to influence local and national policy to tackle poverty.

Ready4Success: A pilot initiative delivered in Ealing and Haringey in 2017. It provides young people 18-30 with the skills, experience and mind set they will need to move into employment.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	4	7	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Indefinitely

Summary of grant request

THE NEED

There is an urgent need for BAME sector organisations to be better positioned to work in collaboration in order to survive and be competitive. BAME organisations need to understand the value of collaborations/partnerships and in order to do this well, they need to invest in organisation and leadership development, strategic positioning and wider engagement with the sector and networks.

BTEG recognises the changes in the sector over recent years. One of the key reflections has been the need for BAME organisations to have a stronger presence and this can only be achieved by having a stronger collective infrastructure, a stronger brand and a stronger voice ? ideally a collective voice.

METHOD

Part A:

To promote the ?campaign? of strengthening the BAME sector through collaborations using a range of platforms, i.e. a flow of blogs/articles in relevant media/newsletters as well as a range of workshops to support the organisations and the leaders. E.g.:

- Emotional Intelligence
- Branding/media
- Project management
- Diversity, equality & Inclusion
- Influencing policy
- Messages- Data ? accessing, understanding and using data (especially post RDU)
- Speaking with confidence
- Managing change,
- Theory of Change
- 360 degree feedback,
- Collaborations/partnerships ? models, processes and values

Part B:

Scoping and undertaking a review of realistic areas of potential BAME collaborations using a matrix/database that identifies strengths, areas of expertise, areas of interest and geographical reach and will be used to introduce and facilitate initial dialogue between organisations that have the potential to work together and formalise relationships and agreements.

Part C: A series of sessions to initiate and instigate relationships and collaborations, i.e.:

- Sharing data ? ownership, law, usage, location (Partner zone)
- applications and bids
- theory of change
- voice and campaigns
- logistics, management and leadership
- Sharing resources/office/bulk purchase/shared staff

Templates will be created and available, e.g. agreements and project management documents.

Part D:

Create a web platform with mobile access that allows the wider sector to access tips, Host a showcase event/conference for reflection, learning, next steps and encouragement for further collaborations.

Continues overleaf

Continued from previous

products, information, good practice, links and importantly a platform to find, request and link up with other providers for collaborative projects.

Part E:

Develop a practical ?Partnership/Collaborations Toolkit?

Part F:

WHAT WILL WE ACHIEVE

A range of skills and competencies will be developed for both individuals and the organisations to enable collaborations to develop.

The programme will:

- ? build the skills and capacity of BAME organisations to strengthen their presence and increase sustainability
- ? develop and grow BAME leaders working for social change
- ? support BAME organisations to have a stronger voice and representation skills
- ? encourage/support collaboration between BAME organisations

WHY BTEG

BTEG has been in operation for over 25 years during which time it has worked with 1000's of organisations and overseen successful delivery of numerous projects and influenced social policy at a number of platforms. It has survived significant changes and challenges in the voluntary and community sector (VCS) and retains a positive reputation amongst key strategic players working in the sector.

BTEG has strong working relationship with a range of organisations and will continue to work in collaboration with organisations such as Croydon BME Forum, Selby Centre, ROTA, Voice 4 Change.

THE TRUST'S PROGRAMME

The programme will directly strengthen London's BAME VCS by working to strengthen their voice, infrastructure and their presence particularly by supporting and encouraging collaborations.

PRINCIPLES OF GOOD PRACTICE

BTEG has a positive reputation and track record of working in collaboration, involving users and valuing diversity in all aspects of its development and delivery.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

n/a

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Training workshops to develop both Organisation capacity and leadership skills to support 40 organisation over the 2 years and their leaders. Sessions are divided in to 3 parts - Organisation development, policy impact and leadership. The leadership support will be supported by 4 action learning sessions each year

To develop a database that identifies strengths, areas of expertise, areas of interest and geographical reach.

The matrix/database will be used to introduce and facilitate initial dialogue between organisations that have the potential to work together and formalise collaborations, relationships and agreements.

Workshops initiate and instigate up to 5 collaborations, i.e.:

- **Sharing data ? ownership, law, usage, location (Partner zone)**
- **Joint applications/bids**
- **Joint theory of change**
- **voice and campaigns**
- **delivery ? logistics/management/leadership**
- **Sharing resources/office/bulk purchase/shared staff**
- **Learning & development**
- **Engagement - public/corporate sector**

Create a practical ?Partnership/Collaborations Toolkit?

To host a showcase event/conference in year 2. This will be a combination of reflection, learning, next steps for the sector and encouragement for further collaborations.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

BAME organisations are better equipped to establish and development collaborations

BAME organisations have increased confidence, awareness and access to organisations to collaborate with

BAME organisations have stronger voices on key issues affecting BAME communities

BAME Organisations understand their risks and responsibilities when working in collaboration

BAME organisations effectively utilise the skills, time and resources through collaboration

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The project will be evaluated and reviewed throughout the delivery and will inform the longer term strategy for any continuation. BTEG is keen to work in partnership with other organisations and will look to explore opportunities for joint bids for contracts or other Trusts/Foundations. We will explore the scope to continue delivery of training on a charge per delegate basis

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

500

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

Mixed / Multiple ethnic groups

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs - Project Manager - 3.5 days	33,700	34,500	0	68,200
Staff Costs - Project Support - 1 day per week	5,120	5,220	0	10,340
Core costs - rent, IT, and finance etc	12,000	12,300	0	24,300
Room Hire, trainers, materials, printing	6,000	5,500	0	11,500
Website	1,500	0	0	1,500

TOTAL:	58,320	57,520	0	115,840
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
BTEG	1,500	0	0	0

TOTAL:	1,500	0	0	1,500
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff Costs - Project manager 3.5 days	33,700	34,500	0	68,200
Staff costs - project support - 1 day per week	5,120	5,220	0	10,340
Core costs - rent, IT, and finance etc	12,000	12,300	0	24,300
Room Hire, trainers, materials, printing	6,000	5,500	0	11,500
Website	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	56,820	57,520	0	114,340
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Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	35,000
Activities for generating funds	2,992
Investment Income	1,083
Income from charitable activities	299,972
Other sources	0
Total Income:	339,047

Expenditure:	£
Charitable activities	349,615
Governance costs	0
Cost of generating funds	54
Other	0
Total Expenditure:	349,669
Net (deficit)/surplus:	-10,662
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-10,662

Asset position at year end	£
Fixed assets	1
Investments	0
Net current assets	319,334
Long-term liabilities	0
*Total Assets (A):	319,335

Reserves at year end	£
Restricted funds	103,876
Endowment Funds	0
Unrestricted funds	215,459
*Total Reserves (B):	319,335

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

No significant changes

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	162,115	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Trust for London	57,500	79,321	51,679
Barrow Cadbury Trust	21,000	34,934	39,000
Joseph Rowntree Foundation	0	21,590	37,341
Joseph Rowntree Charitable Trust	40,000	40,000	35,000
Big Lottery Fund	120,345	53,628	15,561

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Jeremy Crook**

Role within **Chief Executive**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Sutton Borough Volunteer Bureau	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Sutton	
Contact person: Ms Anita Maullin	Position: Chief Executive
Website: http://www.vcsutton.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 1048978
When was your organisation established? 05/09/1995	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with the skills to improve their volunteer management More equalities organisations with enhanced voice, advocacy and representation skills		
Please describe the purpose of your funding request in one sentence. Enable organisations through capacity building and events to recruit, motivate and retain diverse, hard to reach volunteers, provide voice and representation, ensuring suitable, effective roles.		
When will the funding be required? 01/04/2018		
How much funding are you requesting?		
Year 1: £52,566	Year 2: £51,366	Year 3: £53,264
Total: £157,196		

Aims of your organisation:

For over 50 years Volunteer Centre Sutton (VCS) has delivered a broad portfolio of services to enhance community well-being through voluntary action, encouraging and supporting everybody who lives in or visits the Borough to volunteer with a positive outcome.

We have 4 key strategic objectives:

VCS inspire community by empowering others. We provide volunteering infrastructure to the voluntary sector by offering dynamic marketing and support, passionate policy response and campaigning, ensuring excellence in volunteer management and delivering transformative training and resources.

VCS inspire community through digital inclusion, making volunteering accessible, innovative, meaningful and visible to both people, volunteers and VCO's.

VCS inspire community through leading by example. VCS run mentoring, befriending, youth projects to support vulnerable or disadvantaged members of our community.

VCS are an inspired community, dedicated to sustainable delivery. We diversify our funding sources; we look at identifying learning and sharing with a commitment to purposeful fundraising.

Main activities of your organisation:

We provide volunteering infrastructure to the voluntary sector by offering capacity building, marketing and support, ensuring excellence in volunteer management and delivering transformative training and resources. VCS also delivers a broad portfolio of services, providing a diverse range of community-based initiatives to the borough of Sutton. Central to our role is ensuring exemplary standards in volunteer management are maintained and ensuring volunteers and community are recognised for their valuable contribution to the local community.

Our innovative projects support, empower and promote strong community and individuals. Among these is the Mentoring and Advocacy Peer Support (MAPS) programme, Citizens Commissioning, to support residents and the people of Sutton to have a say in what and how services are provided within the borough and Befriending projects to support isolated, elderly and frail people.

We work in alliance with partnerships ranging from council departments, voluntary, faith and community organisations, active participation within Networking Forums, strategic alliances and local government.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
2	16	7	420

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	8

Summary of grant request

Volunteer Centre Sutton (VCS) has a wealth of experience and skills within the Voluntary sector supporting organisations for over 50 years. This service will provide 2-part time staff time to identify and work to improve organisational best practice around volunteering with emphasis on supporting people under represented and often marginalised. These people could potentially have additional needs such as mental health or disabilities, learning difficulties to groups that are often harder to reach and not fully represented within society, such as Offenders, NEETS, Refugees, etc.

There is a need for organisations to be better informed and equipped to maximise the value of volunteering including providing a voice and representation.

The key aims are:

- ? Identify and work with organisations to recruit and support the above targeted people into potential placements.
- ? Provide training workshops to engage, share learning including new skills in what is required to support people with additional needs or those hard to reach.
- ? Support community volunteering to maximise voice and representation within specific targeted areas.
- ? Track and monitor the impact and learnings to share widely.

VCS have regular engagement with over 300 organisations and it is through discussions at various networking events that we have recognised the need to provide extra support to both identify and engage specific volunteers. Feedback stated the need for extra tools, information and training for organisations to equip them to work with volunteers with extra needs. Often organisations express a willingness to take on new people, such as NEETS or those with a disability, however when it comes to how organisations approach people and work with them, there is often uncertainty. Every week as a Volunteer Centre we are approached by people with additional needs however we often struggle to find suitable placements for them.

With the additional resource available, one staff member will be dedicated to supporting organisations, including small, grass roots groups, working with hard to reach volunteers, community organising and creating opportunities. The second staff member will directly support recruitment with outreach and events plus training workshops to share information and learning.

In terms of the overall Index of Multiple Deprivation 2015 (IMD 015), Sutton is one of the least deprived London boroughs with 7 areas within Sutton that rank in the 20% most deprived in England.

A recent survey by the Sutton Youth Commissioners highlighted that 83.7% of young people thought it was important to have a local youth ambassador or advocate. They expressed a need to provide voice and representation for young people within the borough. With over 10% of young people affected with Mental Health concerns, this service will target and support with volunteer interventions to upskill and provide improvements in self-confidence and well-being.

VCS works on a Developmental Asset based model of evaluation and this programme will provide flexible bespoke support, shared learning and information across networks. VCS holds several quality standards including Investing in Volunteers and C4EO accreditation

Continues overleaf

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which places VCS in the top 9% of services for people in the UK, demonstrating we achieve excellence in outcomes measurement.

VCS have strong relationships working with organisations, social care teams, the Stroke Association, MENCAP, Alzheimer's Society, Housing Associations, Age UK, CAB amongst others. Throughout the three years we will involve organisations in the continuous improvement of the service and will target diverse uptake to ensure engagement from as many small and less resourced organisations as possible.

Funding from City Bridge would support our vision to 'Inspire Community'. This service will support marginalised and disadvantaged people across Sutton, reducing the inequalities they face, by providing them with support, representation, an opportunity and a voice.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

The charity holds and continually reviews the following quality standards:

- ? Investing in Volunteers;**
- ? Positive About Disabled People**
- ? Volunteer Centre Quality Accreditation.**

Other Awards that VCS hold include:

- ? C4EO ? Centre For Excellence**
- ? Experts in Volunteering ? Volunteer Management Charter**
- ? The Queen's Award for Voluntary Service.**

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

- 1. Work with +120 organisations, including small, less resourced organisations to improve volunteer management. This will include bespoke work such as recruitment, retention and support of hard to reach and volunteers who require additional support. We will look at overcoming barriers with roles for people with disabilities, offenders, NEETS etc.**
- 2. Develop, hold 250 external outreach events to engage both potential volunteers and organisations in areas not currently supported. These events may be within libraries, jobcentres to outside community events at shows, community halls, high streets, estates etc. We will discuss with people and promote volunteering opportunities to register them.**
- 3 VCS will work directly with minimum of 80 organisations to ensure set quality standards are worked towards including key elements of best practice in volunteering, e.g. Investing in Volunteering. How to use tools effectively to**

Continues overleaf

Continued from previous

support, process, templates and monitoring and evaluation techniques to improve standards of work.

4. Provide minimum 9 training workshops to organisations and small community groups in how to support volunteers directly with additional needs or those hard to reach. These workshops will be followed by supplying online blogs, toolkits and bespoke support to ensure organisations are equipped to strategically engage and share learnings.

5. The service will actively recruit and work directly with 300 people under-represented to provide opportunity and representation with volunteering. This will include targeted work with offenders, NEETS, those with mental health concerns, schools to provide skills based volunteering for those not in education, employment or training and under-represented groups.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

1. Diverse organisations will understand best practice volunteering and will be equipped and confident to support volunteers with additional needs and those hard to reach. These organisations will have improved understanding with recruitment strategies, procedures and set standards for supporting, maintaining and motivating volunteers from these groups.

2. External events including outreach work will promote volunteering, recruit volunteers and engage small, under-represented organisations. New organisations and often neglected people will understand the potential of diverse volunteering. These events will talk to a minimum of 1500 people, provide current information to sign up for volunteer opportunities.

3. Organisations will engage, share information and actively recruit volunteers with additional needs. Working with individual organisations, they will be able to match and find suitable roles with support. Their stories will be shared widely to both share learning and promote the benefits of volunteers.

4. Organisations will attend bespoke training workshops specifically to address and identify areas of need, such as supporting volunteers with mental health concerns. These organisations will utilise further online support tools. Organisations will have increased skills and knowledge to work with people with additional needs, overcoming barriers, attitudinal and practical.

5. Under represented volunteers from diverse backgrounds, some with additional needs such as mental health, disability or offenders will be recruited and ready for volunteer placements. Through 1 to 1 support, these volunteers will have demonstrable increased self-confidence, be prepared and hopefully sourced new placements to learn new skills.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We aim to carry on with this work by diversifying our fundraising; including developing self managed models for volunteer delivery. We will develop a sustainability plan, including developing tools for organisations with plans for longer term sustainability including research of potential social enterprise. This work will be ongoing, years two and three.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

860

In which Greater London borough(s) or areas of London will your beneficiaries live?

Sutton (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	40,477	39,477	41,475	121,429
Supervision/Finance/Reception/ Evaluation/Travel&Expenses	4,900	4,900	4,900	14,700
Activity outreach Costs	1,000	1,000	1,000	3,000
Premises	3,028	3,028	3,028	9,084
Capital costs	500	300	200	1,000
Print Publicity costs	479	479	479	1,437
Office Costs (Stationary, phone, Postage etc)	1,008	1,008	1,008	3,024
Professional Fees (Payroll, Audit, HR etc)	1,174	1,174	1,174	3,522
	0	0	0	0

TOTAL:	52,566	51,366	53,264	157,196
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Looking into Henry Smith & Esme Fairbarn (however not formally applied yet)	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
See Total Cost of Budget above	52,566	51,366	53,264	157,196
All the above is requested	0	0	0	0
	0	0	0	0

TOTAL:	52,566	51,366	53,264	157,196
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Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and Pensions	32250	32250	32250	96750
Recruitment	500	0	0	500
Guidance development & Evaluation	1500	500	500	2500
Travel	800	800	800	2400
Training	200	200	200	600
Events outreach	1600	800	800	3200
Volunteer Expenses	1000	1000	1000	3000
Accommodation	1514	1514	1514	4542
Utilities	504	504	504	1512
General running expenses	1928	1228	1178	4334
TOTAL:	41796	38796	38746	119338

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries, NI and Pensions	32250	32250	32250	96750
Recruitment	500	0	0	500
Guidance Development & Evaluation	1500	500	500	2500
Travel	800	800	800	2400
Training	200	200	200	600
Events outreach	1600	800	800	3200
Volunteers expenses	1000	1000	1000	3000
Accommodation	1514	1514	1514	4542
Utilities	504	504	504	1512
General running expenses	1928	1228	1178	4334
TOTAL:	41796	38796	38746	119338

Finance details

Please complete using your most recent audited or Independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	1,016
Activities for generating funds	10,710
Investment income	1,068
Income from charitable activities	518,656
Other sources	4,965
Total Income:	536,416

Expenditure:	£
Charitable activities	489,314
Governance costs	0
Cost of generating funds	42,971
Other	0
Total Expenditure:	532,285
Net (deficit)/surplus:	4,131
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	4,131

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	482,113
Long-term liabilities	196,723
*Total Assets (A):	482,113

Reserves at year end	£
Restricted funds	260,010
Endowment Funds	0
Unrestricted funds	222,103
*Total Reserves (B):	482,113

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	262,635	391,610	342,525
London Councils	0	0	21,086
Health Authorities	0	0	9,294
Central Government departments	6,000	4,800	4,800
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Blg Lottery Fund	0	29,112	39,208
Children In Need	27,300	26,860	26,860
Games Aid	62,571	70,500	95,400
City Bridge Trust (* Youth Offer)	49,981	38,991	0
Henry Smith	18,000	9,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Anita Maullin**

Role within **Chief Executive**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: West London Zone	
If your organisation is part of a larger organisation, what is its name? No	
In which London Borough is your organisation based? Kensington & Chelsea	
Contact person: Mr. Freddie O'Farrell	Position: Development Officer
Website: http://www.westlondonzone.org	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1160947
When was your organisation established? 17/03/2015	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector		
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting		
Please describe the purpose of your funding request in one sentence. Support at least 20 charities to collaborate, make better use of data, and drive towards measurable outcomes, to improve the lives of local children.		
When will the funding be required? 30/03/2018		
How much funding are you requesting?		
Year 1: £30,000	Year 2: £30,000	Year 3: £30,000
Total: £90,000		

Aims of your organisation:

West London Zone serves children with a number of related, unmet needs, who are at risk of negative outcomes in their lives. We provide long-term, preventative support tailored to each individual child through our partnership of Link Workers, charities, schools, families and other community organisations, so that these children get on-track to flourish in adulthood.

Part of our mission at West London Zone is to permanently change what it means to grow up in this community. We believe the only way to achieve this ? and to ensure our impact is sustainable ? is to work from within the community itself.

Main activities of your organisation:

Over the past few years, West London Zone has built a thriving local partnership of charities, schools, children's centres, and community groups. We work to achieve the best possible outcomes for children who might be in danger of going off-track, by offering them and their families a long-term, preventative package of support via our partnership, tailored to their specific strengths and needs. The aim is to catch problems early, before they develop into damaging crises in later youth or adulthood.

We believe the most effective method to making this community more resilient in the long-term is to strengthen the assets that already exist here. So we help local charities deliver their work more effectively, by doing three key things: 1) join up and focus on the same group of pre-identified children; 2) provide a dedicated Partnerships Manager so support is as effective as possible and 3) support charities to collect/analyse data, so support can be individually tailored and impact evaluated.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
19	5	8	0

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	We are moving office in Jan 18

Summary of grant request

WLZ is requesting funding to strengthen the voluntary sector in this part of West London. Funding from City Bridge Trust would improve outcomes for children in our community by doing three key things:

- 1) Joining up local charities so that they focus their efforts on the same group of at-risk children, as identified in advance by WLZ and local schools
- 2) Provide a Partnerships Manager who closely monitors service delivery and acts if something is working not as it should, coordinating with our Link Workers to ensure that the children turn up to every session and stay engaged
- 3) Support those charities to collect data throughout their programme and then analyse that data on an ongoing basis. This means support can be tailored to each individual child and our impact can be evaluated, enabling us to learn from our experience and make a real difference to this community.

This is the approach we have followed for the past two years and it has resulted in positive and productive relationships with a range of organisations. We believe that our partners are more effective as part of WLZ and they agree. In our recently conducted Partner Survey, we received responses such as 'we believe that our intervention will have even more impact as part of WLZ', and 'I found that being introduced to a school by WLZ was a fantastic way in to start delivering my programme successfully'. 90.9% of our partners agreed that data collected by WLZ is/will be useful for their own delivery, and 82% agreed that ongoing communication with the Link Worker helps ensure that delivery is suited to each child.

Together, we are more than the sum of our parts. Most recently, we found that our partnership approach, which included support from local educational charity the Clement James Centre and had improved our students' reading age by an average of 23.5 months. This is equivalent to an improvement of nearly 2 years in reading age in just a 5-month period. At one of our secondary schools, 65% of children improved their mental wellbeing.

Behind the scenes, a great deal of work goes into making results like these possible, led by our Partnerships Manager and our Data and Systems Manager.

Our Data and Systems Manager oversees the process of identifying our shared cohort of 'at-risk' children, ensures partners (with varying degrees of data literacy) are using data on a day-to-day basis, and ensures we are evaluating our long-term impact. This includes developing a shared data system, built to last. Our Partnership Manager not only brings in partners in the first place but constantly updates the charities we work with so that we can tailor support to individual needs but works hand-in-hand with them to manage the delivery of that support to ensure that it is having the desired impact.

WLZ would use a grant from City Bridge Trust (£30,000 per year for three years) to cover 50% of the salary costs for both the Partnerships Manager and the Data and Systems Manager.

WLZ complements the work of other organisations by actively supporting their various strengths together creating a focus on the 'whole child'. By identifying a cohort of shared beneficiaries, facilitating new conversations between charities, driving attendance and engagement at every session, and supporting the local voluntary sector with impact measurement, a grant from City Bridge Trust would further enable West London Zone to increase efficiency, reduce duplication and multiply our chances of making a real difference to every child's life.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Further refine our process of identifying groups of 'at-risk' children using innovative data collection and analysis methods (using our 'My Voice' survey and analysis of school-data), so that charities are better able to target their support to the children who can benefit most.

Provide partner charities with detailed information on each child before they deliver their programme, so they can hit the ground running

Collaborate with charities to work towards the organisational standards of the Dartington Confidence Framework (see full proposal). This includes improvement in use of data, so that support can be tailored and tweaked on an ongoing basis.

Consistently monitor and evaluate the ongoing outputs and impact of our work and that of our partners, and share our learning widely and honestly with our partners and wider sector, so we can all learn from our experience both here in West London and beyond

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

THE VOLUNTARY SECTOR: charities are 1) better able to target the highest need children as a result of WLZ's identification process; 2) better able to collaborate due to data sharing and proactive partner management, 3) better able to deliver their service as a result of sharing learning.

THE CHILD: by the end of the grant period, children and young people on the WLZ cohort will have made more progress in all five of our outcome areas: positive relationships; good mental wellbeing; good physical health; good progress and attainment; confidence and aspiration.

THE COMMUNITY: the community, of which our charities are a key part, is better equipped to ensure all our children are on track to flourish in adulthood in the long-term, as a result of working in a more joined-up way.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We hope to affect a permanent change in the ways our partner charities work, including a lasting boost to their capacity as part of our Collective Impact Bond ? WLZ's innovative co-commissioned, sustainable financing structure. We also hope to build infrastructure (e.g. data system) that can be maintained as part of our work going forward.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

450

In which Greater London borough(s) or areas of London will your beneficiaries live?

Hammersmith & Fulham (85%)

Kensington & Chelsea (15%)

What age group(s) will benefit?

0-15

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Partnerships Manager	30,000	30,000	30,000	90,000
Data and Systems Manager	30,000	30,000	30,000	9,000
Data Infrastructure	8,000	8,000	5,000	21,000
Senior management and overheads (inc. NI + penslon etc.)	12,867	12,867	12,867	38,600
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	80,867	80,867	77,867	239,000
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What Income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Paul Hamlyn Foundation	50,000	50,000	0	100,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	50,000	50,000	0	100,000
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Partnerships Manager	15,000	15,000	15,000	45,000
Data and Systems Manager	15,000	15,000	15,000	45,000

TOTAL:	30,000	30,000	30,000	90,000
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary income	955,001
Activities for generating funds	0
Investment income	0
Income from charitable activities	246,024
Other sources	2
Total Income:	1,201,027

Expenditure:	£
Charitable activities	628,563
Governance costs	0
Cost of generating funds	44,588
Other	0
Total Expenditure:	673,151
Net (deficit)/surplus:	527,876
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	527,876

Asset position at year end	£
Fixed assets	8,732
Investments	0
Net current assets	1,057,086
Long-term liabilities	354,961
*Total Assets (A):	710,857

Reserves at year end	£
Restricted funds	155,198
Endowment Funds	0
Unrestricted funds	555,659
*Total Reserves (B):	710,857

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Paul Marshall, Rachel Carrell and James Hawkins have resigned as trustees as part of an ongoing board restructure.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	58,560
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	133,224
Other statutory bodies	0	0	54,240

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Big Lottery Fund Commissioning Better Outcomes (CBO) + CBO Development Funding	0	61,152	124,448
Sequoia Charitable Trust	100,000	150,000	0
City Bridge Trust: Stepping Stones	150,000	0	0
Impetus-PEF	0	0	100,000
John Lyon's Charity	30,000	30,000	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Freddie O'Farrell**

Role within **Development Officer**
Organisation:

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